



LOS ANGELES COUNTY COMMISSION ON HIV

3530 Wilshire Boulevard, Suite 1140, Los Angeles, CA 90010 · TEL. (213) 738-2816 · FAX (213) 637-4748
http://hiv.lacounty.gov

EXECUTIVE COMMITTEE MEETING MINUTES April 24, 2017

Approved
5-22-17

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMMISSION STAFF
Bradley Land, Co- Chair	Joseph Cadden, MD	Edd Cockrell	Cheryl Barrit, MPIA
Ricky Rosales, Co-Chair	Mario Perez, MPH	Bernard Moy	Carolyn Echols-Watson
Al Ballesteros, MBA	Will Watts, Esq.	Bridget Gordon	Dawn Mc Clendon
Jason Brown		Thomas Puckett	Dina N. Jauregui
Raquel Cataldo			Doris Reed
Kevin Donnelly			DHSP STAFF/ PARLIAMENTARIAN
Aaron Fox, MPP			James Stewart
Joseph Green			
Grissel Granados, MSW			
Kevin Stalter			

CONTENTS OF COMMITTEE PACKET:

- 1) **Agenda:** Executive Committee Meeting Agenda, *04/24/2017 and 3/29/17*
 - 2) **Minutes:** Executive Committee Meeting Minutes, *03/29/17 and 02/27/17*
 - 3) **Document:** Los Angeles County Commission on HIV Colloquia Presentation Speaker Guidelines and Topic Submission Form RE: HIV and Aging in Los Angeles County
 - 4) **PowerPoint:** May 11, 2017 Colloquium Presentation Re: APLA Health HIV and Aging in Los Angeles – The Health Living Project
 - 5) **List:** 2017 Member Cohort
 - 6) **Flyer:** Commission Member Recruitment flyer
1. **CALL TO ORDER:** Co-Chair Ricky Rosales called the Executive Committee meeting to order at 1:05 pm. Attendees introduced themselves. Mr. Rosales informed the Committee that Mario Perez will not be in attendance as his office is hosting Dr. Barbara Ferrer, DPH Director. Kyle Baker will provide the DHSP report in Mr. Perez' absence.
 2. **APPROVAL OF THE AGENDA:**
MOTION #1: Approve the Agenda Order for 4/24/17 and 3/29/17. **(Passed by Consensus).**
 3. **APPROVAL OF THE MEETING MINUTES:**
MOTION #2: Approve the Executive Meeting Minutes for 2/27/2017 and 3/29/17. **(Passed by Consensus).**
 4. **PUBLIC COMMENT (Non-Agendized or Follow-Up):**
 - Edd Cockrell announced his resignation from the Commission and thanked the Commission for the opportunity to serve. Mr. Cockrell extended his services to the Commission and emphasized the need for the Commission to focus on substance abuse.
 5. **COMMITTEE COMMENT (Non-Agendized or Follow-Up):** No comments were provided.
 6. **EXECUTIVE DIRECTOR'S REPORT:**
 - Cheryl Barrit, Executive Director, referred the Committee to the May 11, 2017 colloquium presentation

materials in the packet and provided a brief summary on the colloquium topic, HIV and Aging in Los Angeles County, and who the presenters are – Dr. Stephen E. Karpiak of AIDS Community Research Initiative of America (ACRIA) and Jeff Bailey of APLA Health.

- Ms. Barrit shared that she continues to emphasize to colloquia presenters that they must be able to articulate intent to foster collaboration among service providers and community stakeholders, and topic/presentation must be in alignment with the Commission's Comprehensive HIV Plan goals and objectives.
- Ms. Barrit offered the opportunity for the Committee to submit questions or concerns to the presenters in advance of the colloquium presentation.
- Ms. Barrit stated that DHSP's report for this agenda will consist of an update on the Los Angeles County HIV Strategy. Ms. Barrit reminded the Committee of Mr. Perez' presentation at the 2016 Commission annual meeting, and indicated that subsequent feedback provided by Commission/public was utilized to draft, with the assistance of a consultant, the current iteration of the LA County HIV Strategy. DHSP intends to present its LA County HIV Strategy framework and principles at the Commission's July 13, 2017 meeting.
- Ms. Barrit informed the Committee that the Long Beach Task Force (LBTF) will be meeting on April 25, 2017 and will consist of key members from the Commission, specifically Ace Robinson, Lee Kochems, Kevin Donnelly and Debi Collins Owens, along with senior leadership from DHSP, City of Long Beach Health and Human Services (LBHHS), and community co-chairs of the Long Beach HIV Planning Group. Ms. Barrit indicated that the LBHHS Director requested that the LBTF be limited to a small group of stakeholders and upon further discussion, will determine whether additional stakeholder participation is needed.
 - The LBTF will draft motion language and present to Executive Committee and Commission for buy-in and approval. The LBTF intends to use this process as a model for other BOS districts to address the needs of people living with or at risk of HIV/AIDS in their jurisdictions.
- ➡ Committee members to email Ms. Barrit questions or comments they have for colloquium presenters before May 5, 2017.
- ➡ COH staff to accommodate DHSP's LA County HIV Strategy presentation on the July 13, 2017 Commission meeting agenda.

7. Division of HIV/STD Programs (DHSP) Report: No report provided.

- Mr. Rosales solicited recommendations from the Committee in anticipation of DHSP's report on the status of the LA County HIV Strategy. In response, the Committee provided the following recommendations for DHSP's July presentation:
 - Begin with the state of epidemic/frame the presentation
 - Center audience on the data to promote common understanding
 - Detail the specific principles of the strategy
 - Facilitate community input and strategize what to do with the information
- Ms. Barrit agreed to provide the suggested recommendations to DHSP to assist them in preparing for their presentation at the July Commission meeting. Ms. Barrit stated that no other presentations will be scheduled at the July Commission meeting to allow DHSP sufficient time to present.
- ➡ COH staff to accommodate DHSP's LA County HIV Strategy presentation on the July 13, 2017 Commission meeting agenda.
- ➡ Ms. Barrit to share Committee recommendations with DHSP regarding July's LA County HIV Strategy presentation to the Commission.

8. Co-Chairs' Report:

- Brad Land, Co-Chair, reported the Operations Committee member recruitment and parity, inclusion and reflectiveness (PIR) agenda item(s) on future Commission agendas will be moved up to the Co-Chairs' Report, when the audience is at its greatest capacity.
- ➡ Staff to place Operations Committee member recruitment and PIR agenda item(s) under the Co-Chairs' Report on all future Commission agendas.

9. Integration Advisory Board (IAB) Report:

- Bridget Gordon reported that, at its last meeting, the IAB reviewed the IT systems related to the integration, its complications and solicited input from those around the table. Ms. Gordon indicated that it will take some time for the systems to talk to each other. Al Ballesteros commented that the County's Chief Information Office (CIO) provided a presentation on its IT systems, providing a roadmap on how the systems will connect. Mr. Ballesteros suggested DHSP use this platform as an opportunity to communicate data needs, if any.
- Ms. Gordon also reported that Ms. Barrit will be presenting the Comprehensive HIV Plan (CHP) at its April 25, 2017 meeting.

10. STANDING COMMITTEE REPORTS

A. Planning, Priorities and Allocations (PP&A) Committee

(1) Fiscal Year (FY) Prevention Planning

- Jason Brown, Co-Chair, reported that Ms. Barrit provided a quick update on the healthcare landscape, specific to California and the state and federal levels.
- Mr. Brown also reported that Dr. Michael Green (DHSP) provided a presentation on prevention services and resources.
- Al Ballesteros commented that DHSP has not received any information regarding funding for prevention services; the FOA is anticipated to be released in May 2017. Mr. Ballesteros indicated that the Committee is on schedule in its prevention planning.

(2) RWPY Preliminary Closing Expenditures

- Mr. Brown reported Dave Young (DHSP) provided an overview of the Ryan White Program Year 26 closing expenditures, and indicated the expenditures are in line with the PY 26 allocations.

(3) RWPY Framework and Process for Priority- and-Allocation Setting

- Mr. Brown reported the Committee reviewed the RWPY 28 framework and process but cautioned that they may change depending on potential changes in the healthcare landscape.
- ➔ PP&A Co Chairs to present the RWPY 28 P&A Framework and Process at the May 11, 2017 Commission meeting. A corresponding motion approving framework and process will be placed on the meeting agenda.

B. Standards and Best Practices (SBP) Committee

(1) Prevention Standards

- Ms. Barrit reported that the Committee reviewed the draft prevention service standards at its last meeting. The Committee agreed that the draft standards should consist of a core minimum set of standards that any agency should strive to have the capacity to perform, as a stand-alone agency or in collaboration with other agencies.
 - Ms. Barrit commented that the standards were developed to be inclusive of all healthcare systems, and not just those who are funded by DHSP. Ms. Barrit indicated that the Committee recommended that DHSP provide training to non-Ryan White systems, i.e. Kaiser, LA Care, Molina, to inform and educate them about our standards.
 - Ms. Barrit reminded the Committee that the Expert Review Panels (ERPs) are scheduled for Thursday (April 27) and Friday (April 28), and the Community Review is scheduled for May 19. The ERPs and Community Review will be facilitated and have guiding questions to encourage feedback. Feedback from the ERPs and Community Review will be used to inform the final draft standards.
 - Ms. Barrit indicated that there will be at least four to five more rounds of review before the final draft prevention service standards are presented to the Committee for approval.
- ➔ Announcements will be made at the May Commission meeting and via Commission listserv regarding the May 19, 2017 Community Review sessions to be held on the 7th floor of the Commission building at 10-11:30am and 12-1:30pm.

C. Operations Committee

(1) Policies and Procedure

- Policies will be updated to incorporate changes instructing renewing institutional members to submit a self-assessment in lieu of an interview.

(2) Membership Management

(a) 2017 Member Cohort

- Kevin Stalter, Co-Chair, referred the Committee to the 2017 member cohort list located in the packet. He indicated there are approximately four members who have provided notice of their intent not to renew, specifically Terry Smith, Michelle Enfield and Juan Rivera. Mr. Stalter further reported:
 - Email notification will be sent by COH staff to schedule interviews for new and renewing members. Applicants do not need to be U.S. citizens.
 - The Committee agreed that renewing members occupying institutional seats will submit a self-assessment in lieu of an interview, unless otherwise requested. Policies will be updated to reflect this change and presented at the next Operations Committee meeting.
- Traci Biven-Davis, Co-Chair, reported that the COH membership application interview questions have been revised to include questions that recognize applicants of different levels of service.

(b) Membership Composition and PIR

- Mr. Stalter strongly encouraged members to recruit HIV+ API and HIV+ Latina members to comply with the Commission's PIR grant requirements.

(c) Membership Recruitment, Engagement & Retention

- Mr. Stalter referred Committee to COH's recruitment flyer in the packet and stated that it will be disseminated to Commission and community, however, Commission members should also perform their own outreach efforts throughout the community.

(3) Community Engagement Workgroup (CEW):

- Ms. Bivens-Davis reported that the CEW is waiting for the final report of the listening sessions; the findings will be presented to the Operations Committee to determine next steps. In the interim, the CEW will be preparing a "thank you" letter to all listening session participants and CEW members, thanking them for their participation and planning efforts.

(4) Training / Orientation

- Ms. Bivens-Davis reminded the Committee that only a couple of COH member trainings are remaining; next training scheduled in June 2017. Orientation for new Commissioners will be scheduled once the 2017 member slate has been appointed.

D. Public Policy Committee (PPC)

(1) Healthcare Landscape

- Aaron Fox anticipated that there will not be a vote on a new iteration of the AHCA in the new future and that the federal government's priority is to pass a budget by months-end to avoid a shut-down.
- Mr. Fox reported that there was action taken by the federal Department of Health and Human Services to ease restrictions on special Medicaid enrollment periods, however, the rules do not apply to states that manage their own exchange, namely California.
- Mr. Fox reminded the Committee that states can still opt in/out of Medicaid expansion.

(2) 2017 Legislative Docket Development

- Mr. Fox reported that the next PPC meeting will focus on finalizing the 2017 legislative docket since there was no quorum at the last meeting.
- Mr. Fox reported on SB 562 (Lara) and stated the outcome of the proposed universal single-payer healthcare bill is contingent upon what happens with the AHCA, and that SB 562 is moving along a parallel track with the AHCA. Mr. Fox stated that the California Nurses Association is one of the sponsors of the bill and that Senator Lara is running for Insurance Commissioner.

- In response to whether the Governor can veto a line item regarding shared savings related to the 340B Drug Pricing Program, Mr. Fox stated that this is a complicated issue but that there is a state budget proposal to change the way Medi-Cal managed care organizations reimburse Federal Qualified Health Centers (FQHCs) for prescriptions purchased at a discount. However, Mr. Fox opined that he didn't think the Governor can perform such a line item veto.
- Ms. Barrit inquired as to whether there was talk about a replacement for the Surgeon General after he was asked to resign. Mr. Fox indicated that he wasn't aware of any talks of replacement; same response for inquiries made regarding the AIDS czar and other cabinet positions.
- Mr. Fox reported that there were no further status updates to the Office of AIDS' report on the ADAP breach since the April 13, 2017 Commission meeting.
 - Mr. Stalter informed the Committee that he will be testifying on behalf of consumers before the Select Committee on Infectious Disease in High Risk Disadvantage Communities, concerning ADAP challenges. Mr. Stalter requested that if there are any consumers who would like to have their stories shared to contact him.

11. CAUCUS, TASK FORCE AND WORK GROUP REPORTS:

- **Caucuses**

Ms. Barrit reminded the Committee that the Transgender, Women's and Youth Caucuses were given 60 days to report back to her and Co-Chairs regarding their work plan and/or whether they would be amenable to becoming a task force. Mr. Land reassured the Committee that regardless of whether there is a caucus or task force, the CHP will still garner feedback and input from the communities represented.

 - Consumer Caucus: No report.
 - Transgender Caucus: Ms. Barrit reported that the Caucus agreed to transition to a task force and that it will take the necessary time to review data received from its two annual summits and develop goals and objectives that are aligned with the CHP.
 - Youth Caucus: Ms. Barrit reported that Grissel Granados recommended the Caucus be on hiatus until further notice.
 - Women's Caucus: Ms. Barrit reported that the Women's Caucus is still deciding its work plan and task force option.
- **Work Groups**
 - Goals and Objectives Work Group (G&O): Mr. Stalter announced that the G&O will be meeting May 2, 2017 at 1pm and that they are in need of members. Ms. Barrit added that the G&O will be reviewing the CHP implementation plan to see if the target goals and objectives are being met and to integrate public comments made by both Commission members and the public from various platforms, i.e. listening sessions, Commission/Committee meetings, etc. Ms. Barrit further stated that, in consultation with DHSP and the G&O, the Commission will move forward with updating the CHP to meet the federal deadline whether or not the Commission is able to secure a consultant.

13. NEXT STEPS

A. Task/Assignment Recap

- ➡ Comments/questions for the May 11, 2017 colloquium presenters to be sent to Ms. Barrit before May 5, 2017.
- ➡ PP&A Co Chairs to present the RWPY 28 P&A Framework and Process at the May 11, 2017 Commission meeting. A corresponding motion approving framework and process will be placed on the meeting agenda.
- ➡ Information regarding the May 19, 2017 Community Review sessions to be announced at the May 11, 2017 Commission meeting.
- ➡ Ms. Barrit to send DHSP Committee recommendations regarding July's LA County HIV Strategy presentation.

14. ANNOUNCEMENTS

- None

15. ADJOURNMENT

- The meeting adjourned at 2:03pm.