



LOS ANGELES COUNTY COMMISSION ON HIV

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STANDARDS AND BEST PRACTICES (SBP) COMMITTEE MEETING MINUTES

November 2, 2017

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMM STAFF/ CONSULTANTS
Joseph Cadden, MD, <i>Co-Chair</i>	Mathew Emons, MD, MBA	Jason Brown	Cheryl Barrit, MPIA
Grissel Granados, MSW, <i>Co-Chair</i>	Angélica Palmeros, MSW	Dahlia Ferlito	Jane Nachazel
Wendy Garland, MPH	Thomas Puckett, Jr.	Katja Nelson	Doris Reed
	Ace Robinson, MPH		Julie Tolentino, MPH
	Greg Wilson		Sonja Wright, MA
		DHSP STAFF	
		None	

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards and Best Practices (SBP) Committee Meeting Agenda, 11/2/2017
- 2) **Minutes:** Standards and Best Practices (SBP) Committee Meeting Minutes, 10/5/2017
- 3) **Program:** Los Angeles County Health Agency, Center for Health Equity, *Revised*, 10/9/2017
- 4) **Executive Summary:** Standards of Care, Los Angeles County Commission on HIV, Legal Assistance Services, 11/2/2017
- 5) **Executive Summary:** Standards of Care, Los Angeles County Commission on HIV, Medical Outpatient Services, 11/2/2017
- 6) **Executive Summary:** Standards of Care, Los Angeles County Commission on HIV, Medical Care Coordination Services, 11/2/2017
- 7) **Executive Summary:** Standards of Care, Los Angeles County Commission on HIV, Oral Health Care Services, 11/2/2017
- 8) **Graphic:** Los Angeles County Commission on HIV, 2016 Comprehensive HIV Continuum Framework, 2016

CALL TO ORDER: Ms. Granados called the meeting to order at 10:10 am.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA:

MOTION #1: Approve the Agenda Order, as presented or revised (*Postponed*).

2. APPROVAL OF MEETING MINUTES:

MOTION #2: Approve the 10/5/2017 Standards and Best Practices (SBP) Committee Meeting minutes, as presented or revised (*Postponed*).

II. PUBLIC COMMENT

3. **OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

III. COMMITTEE COMMENT

4. **NON-AGENDIZED OR FOLLOW-UP:** There were no comments.

IV. REPORTS

5. EXECUTIVE DIRECTOR'S REPORT:

- Ms. Barrit introduced new Commission staff. Ms. Wright will be the lead Operations liaison. She is a Senior Board Specialist, a series aligned with facilitation of Los Angeles County (LAC) commission roles, responsibilities, and documentation for, e.g., training. Ms. Tolentino, Health Program Analyst, will be heavily involved in program development, policy, and data to inform the planning process. She will be the lead for SBP and provide analytical support for the Public Policy Committee.
- The Commission's Annual Meeting will be 11/9/2017 at the Music Center's Dorothy Chandler Pavilion. The agenda went out 11/1/2017. Ms. Barrit encouraged sharing the agenda broadly. The less formal Annual Meeting is a good opportunity for people to learn more about the Commission. The meeting will focus on exploring intergenerational perspectives of HIV.
- Sharon Balter, MD, Chief, Acute Communicable Disease Control Program, will also offer a Hepatitis A outbreak update, especially as it impacts MSM, in the morning. Barbara Ferrer, PhD, MPH, MEd, Director, Department of Public Health (DPH), will present in the afternoon on the new Health Agency Center for Health Equity and how the Commission can engage with it, e.g., Cultural and Linguistic Competency is one of its five initiatives and a prominent aspect of SBP's standards work.
- A motion to approve endorsement of the Undetectable=Untransmittable (U=U) Consensus Statement is also on the 11/9/2017 agenda. Ms. Barrit has advised the Executive Office and Legislative Office of the Commission's recommendation.
- The Commission hosted a community listening session on 10/30/2017 to further inform development of the LAC HIV/AIDS Strategy. At least five new people joined the 32 attendees. Launch will be 12/1/2017, also at the Dorothy Chandler Pavilion.
- Ms. Barrit noted Greg Wilson was still listed on SBP's roster, but has requested a transfer to the Public Policy Committee due to a work conflict with open outreach hours at In the Meantime Men's Group. Several new members, however, were approved by the Commission and are pending Board of Supervisors (BOS) appointment so could be assigned to SBP. In particular, she recommended Diana Oliva, MSW, Transgender Health Program Manager, St. John's Well Child and Family Center. Ms. Oliva also served on one of SBP's Expert Review Panels for the Prevention Standards of Care.
- ➡ Staff will distribute the flyer for the formal launch of the LAC HIV/AIDS Strategy as soon as it is received from DHSP.

6. CO-CHAIRS' REPORT: There was no report.

7. ELECTION OF NEW CO-CHAIRS:

- Ms. Granados noted terms end 12/31/2017. She will not run again because she is the incoming Commission Co-Chair. Nominations will open in December with elections at the January 2018 meeting.
- ➡ Submit SBP Co-Chair nominations to Ms. Barrit.

8. PREVENTION STANDARDS UPDATE:

- Ms. Barrit has received questions pertaining to prevention that indicate some confusion concerning the division of roles among the Commission, DHSP, and DPH. The Commission provides recommendations on planning for services and allocates funds to service categories, but does not oversee contracts.
- A formal explanation on retraction of the City of Long Beach Prevention Request For Proposals (RFP) is expected from Contracts, DPH, which approves all DPH RFPs. Dr. Ferrer will also likely answer questions at the next BOS meeting.
- ➡ Ms. Barrit will email the draft Prevention Standards to SBP. The deadline for comments is 11/13/2017 in order to facilitate opening public comment at the 12/14/2017 Commission meeting.

9. HOUSING STANDARDS UPDATE:

- Ms. Barrit noted Terina Keresoma and Pamela Ogata, MPH, DHSP, have contributed additional comments, but comments are more often now for clarity rather than major content. She hoped their Prevention Standards review will be similar.
- Many comments pertain to clarifying expectations for various types of housing, e.g., whether income-based rental assistance should include intensive case management which may not be cost effective for that service.
- Funding meals is often suggested for multiple housing categories, but housing experts recommend keeping meals optional to provide flexibility for providers. Ryan White does not necessarily fund meals so agencies providing them may need to make other arrangements. Making meals mandatory would require increasing the service unit cost.
- ➡ Ms. Barrit will email the draft Housing Standards to SBP. The deadline for comments is 11/13/2017 in order to facilitate opening public comment at the 12/14/2017 Commission meeting.

V. DISCUSSION ITEMS

10. UPCOMING SOC REVIEWS:

- Ms. Barrit said the standards noted were selected to align with DHSP's solicitation schedule to ensure input is generated in time to inform solicitation. Two other standards coming up on the schedule are already being addressed: Health Education/ Risk Reduction under the Prevention Standards; and, Substance Abuse, Residential, under the Housing Standards.
- ➡ Ms. Garland will provide SBP with a periodic DHSP solicitation schedule update.
- A. Legal Assistance Services:**
 - Ms. Barrit noted this service is not as involved as the others so should be comparatively easy to review.
 - Contractors are always requested to engage in review of their service category along with other interested stakeholders. It is probable that the only current contract is with Public Counsel, but that has yet to be verified.
 - ➡ Staff will review the current standard for potential questions and recommendations, review the DHSP website for the most recent RFP, and create an initial timeline for SBP review to be adjusted based on comments received.
 - ➡ Ms. Barrit will confirm the contractor(s) for this service with Ms. Ogata to ensure pertinent people are at the table. She will also advise Will Watts, Esq., former Commission member, that the standard was being brought forward for review.
- B. Medical Subspecialty/Ambulatory Outpatient Medical (AOM)/Medical Care Coordination (MCC) Services:**
 - AOM is an involved service with multiple components that will require considerable work.
 - MCC is also fairly involved, but recently went through a very robust process. The advantage to reviewing the relatively new service now is that data from the field is available to inform review of effectiveness and any pertinent updates.
 - Ms. Garland added the MCC Guidelines and training curriculum make DHSP's expectations for providers very transparent and easy to review versus the usual contract review.
 - ➡ Staff will review the current MCC Standard, Guidelines, and training curriculum for potential questions and recommendations; review the DHSP website for the most recent RFP; and create an initial timeline for SBP review to be adjusted based on comments received.
 - ➡ Ms. Barrit will confirm MCC contractors with Ms. Ogata to ensure pertinent people are at the table.
- C. Oral Health Services:**
 - Oral Health is also a complex service, but was the last care standard revised so may not require extensive revision.
 - ➡ Refer to Ms. Keresoma: Question from Mr. Brown on change of City of Pasadena Oral Health hygiene appointments from hygienist to dentist causing long waits for appointments. Change followed replacement of Federally Qualified Health Center services to Ryan White-contracted services by JWCH.

11. COMPREHENSIVE HIV CONTINUUM REVIEW:

- Ms. Barrit attended the Transgender Service Provider Network meeting. They asked why transphobia was not listed among the Social Determinants of Health. She mentioned that to point out, despite detailed review, items can still be missed.
- ➡ Agreed that Ms. Barrit will plan for Continuum review in May 2018, approximately one year after its adoption.

VI. NEXT STEPS

12. TASK/ASSIGNMENTS RECAP: There were no additional items.

13. AGENDA DEVELOPMENT FOR NEXT MEETING: There were no additional items.

VII. ANNOUNCEMENTS

14. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS: There were no announcements.

VIII. ADJOURNMENT

15. ADJOURNMENT: The meeting adjourned at 10:50 am.