



LOS ANGELES COUNTY COMMISSION ON HIV

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EXECUTIVE COMMITTEE MEETING MINUTES March 29, 2017



MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMMISSION STAFF
Bradley Land, Co- Chair	Al Ballesteros, MBA	None	Cheryl Barrit, MPIA
Ricky Rosales, <i>Co-Chair</i>	Traci Bivens-Davis		Dawn McClendon
Jason Brown	Joseph Cadden, MD		Carolyn Echols-Watson
Raquel Cataldo	Kevin Donnelly		Dina N. Jauregui
Grissel Granados, MSW	Aaron Fox, MPM		
Joseph Green	Will Watts, Esq.		DHSP STAFF/ PARLIAMENTARIAN
Kevin Stalter			James Stewart
			Kyle Baker

CONTENTS OF COMMITTEE PACKET:

- 1) **Agenda:** Executive Committee Meeting Agenda, *03/29/2017*
- 2) **Minutes:** Executive Committee Meeting Minutes, *02/27/2017*
- 3) **Document:** Draft of the Los Angeles County Commission on HIV Colloquia Presentation Speaker Guidelines and Topic Submission Form
- 4) **PowerPoint:** Handout of “The ABC’s of Housing,” by Lois Starr
- 5) **Application:** Membership Application for Commissioner Juan Preciado | HIV Stakeholder Rep. # 3

1. **CALL TO ORDER:** Co-Chair Bradley Land called the Executive Committee meeting to order at 10:05 a.m. Attendees introduced themselves.
2. **APPROVAL OF THE AGENDA:** Quorum was not achieved.
MOTION #1: Approve the Agenda Order (**Postponed**).
3. **APPROVAL OF THE MEETING MINUTES:** Quorum was not achieved.
MOTION #2: Approve the Executive Meeting Minutes for 2/27/2017 (**Postponed**)
4. **PUBLIC COMMENT (Non-Agendized or Follow-Up):** No comments were provided.
5. **COMMITTEE COMMENT (Non-Agendized or Follow-Up):** No comments were provided.
6. **EXECUTIVE DIRECTOR'S REPORT:**
 - A. **2017 Colloquia Series**
 - Ms. Barrit reported that she has been working with Ms. Uyen Kao to improve the colloquia series. The speaker for April will be Ms. Natalie Sanchez from AltaMed and will present on their social marketing efforts to improve PrEP update among African American gay men and transgender women. Ms. Barrit welcomed suggestions and specific questions to prepare Ms. Sanchez for her presentation.
 - Ms. Barrit reminded members that the topic for the May colloquia will be on HIV and Aging (50+).
 - Some members suggested minimizing the number of presentations at COH meetings.
 - B. **Presidential Advisory Council on HIV/AIDS (PACHA) Update**
 - Ms. Granados serves on PACHA and provided the following highlights of their most recent meeting in Washington DC:
 - Assistant Secretary Dr. Don Wright attended the meeting and provided the official welcome remarks.

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- The group discussed the importance of the Affordable Care Act (ACA) and possible implications on treatment for PLWHA if access to care is hampered by efforts to repeal the ACA.
- There was discussion on the direction and purpose of PACHA under the current administration. The Council recommended that Secretary Tom Price attend future meetings to address the group.
- There was a presentation on financing medication and making prescription medication more affordable.
- An update on the incidence rates based on CD4 was provided. Federal partners noted that PrEP data will not be available until 3 years from now.
- PACHA is currently working on access to care, addressing the needs of the aging population, viral hepatitis and treatment coverage, and health disparities. Ms. Granados noted that the Council has drafted a letter to be sent to Secretary Price on the importance of addressing access to care, health disparities and HIV stigma.
- The Council's next round of projects include addressing the social determinants of health, especially among young, African American MSM, and dissemination of information regarding PrEP and supportive services.
- There was no announcement as to when the next meeting will be held.

C. April 13, 2017 Commission Meeting | DPH Director, Dr. Barbara Ferrer, PhD, MPH, MEd

- Ms. Barrit indicated that Dr. Barbara Ferrer will be attending the next commission meeting. She will be addressing the COH and sharing her perspectives on health disparities and other public health issues affecting Los Angeles County.

D. Formation of Long Beach Task Force

- Ms. Barrit informed members that the Health Deputy (Ms. Jessica Ho) from Supervisorial District 4 has expressed interest in working with the COH and DHSP in drafting a motion that addresses HIV/STI needs in Long Beach. The formation of a Long Beach Task Force was suggested to Ms. Ho in order to facilitate this dialogue.
- The Task Force will be composed of Commissioners who represent the Long Beach area (Commissioners Deborah Collins, Ace Robinson, Lee Kochems and Kevin Donnelly), senior managers from DHSP and the City of Long Beach Department of Health and Human Services, and the community co-chairs of the Long Beach HIV Planning Group.
- Members supported the idea and suggested to use the planning model for other areas as well, such as West Hollywood and Lancaster.
- ➡ COH will place this item on the COH's April meeting agenda.

7. CO-CHAIR'S REPORT

A. Subordinate Working Units, i.e. Caucus, Task Force (Policy # 08.1102)

- Mr. Land reported that the Co-Chairs of all the caucuses convened on March 28, 2017 to discuss the purpose and status of caucuses. Caucus Co-Chairs were asked to speak with their members and develop a workplan which is aligned with the Comprehensive HIV Plan (CHP) and to define a clear purpose.
- Ms. Barrit indicated that attendance is low at most of the caucuses. If a caucus ceases to exist, it does not mean that it is no longer relevant. Commissioners have an opportunity to use their voice at the full Commission table

B. Integrated Advisory Board (IAB) COH Representative Nomination/Election Reminder

- Mr. Land informed members that elections are open for the IAB and the CPG seats.
- Ms. Barrit indicated that Mr. Jeffrey King and Commissioner Traci Bivens-Davis have been nominated for the IAB seat.

C. California Planning Group (CPG) COH Representative Nomination/Election Reminder

- Ms. Barrit explained that the CPG Nominated Seat is the COH's official representative. Mr. Cockrell currently holds an At-Large seat and went through a separate application process.
- Commissioners Anthony Mills and Kevin Stalter have been nominated for the CPG.
- Nominations for CPG will close at the next meeting.

8. DIVISION ON HIV AND STD PROGRAMS (DHSP) REPORT

- Mr. Baker provided an update on the soon to be released letter on Health Education/Risk Reduction (HE/RR) contracts. The letter will provide information on DHSP's efforts to evaluate the HE/RR portfolio.

9. INTEGRATION ADVISORY BOARD (IAB) REPORT

- Mr. Brown reported that there was a presentation on the various technology systems used by the Health Agency. The group discussed opportunities for enhancing the cross-functionality of these systems and to mine data to determine the health and social needs of clients. There was no quorum at the last IAB meeting.

10. HOUSING TASK FORCE REPORT

- Ms. Barrit reported that the Housing Task Force has drafted a workplan and assigned tasks to members.
- The group is deploying members to key meetings to ensure that the needs of PLWHA are considered under plans for using Measure HHH and H funds.

11. STANDING COMMITTEE REPORTS

A. Planning, Priorities and Allocations (PP&A) Committee

(1) Housing Eligibility and Service Standard Recommendations

- Mr. Brown reported that there was the presentation by Lois Starr on “The ABCs of Housing.” The Committee will hand off the development of housing eligibility and service standards to the Standards and Best Practices Committee.

(2) Prevention Planning 2017

- PP&A members will continue their discussion around prevention planning at the next meeting.

B. Standards and Best Practices (SBP) Committee

(1) Standards of Care: Transitional Case Management & Substance Abuse

- Ms. Granados reported that the updates Standards of Care for Transitional Case Management and Substance Abuse will be presented for approval at the April COH meeting.

(2) Prevention Standards

- Ms. Granados informed members that expert review panels will be convening in the next few weeks to inform the development of prevention service standards.
- The Committee will discuss the housing service standards their next meeting.

C. Operations Committee

(1) Policies and Procedures

- Mr. Stalter reported that Duty Statements have been updated for various Commission seats. The Committee has also been doing a comprehensive review of the interview questions and scoring/evaluation methodology for new and returning members.
- Mr. Stalter also reported that the COH is on target with achieving membership reflectiveness and representation. Some populations that remain underrepresented are the Asian Pacific Islanders and Latinos.

(2) Membership Management

(a) Membership Application(s)

i. Motion #3: Juan Preciado | HIV Stakeholder Rep. # 3 (Quorum was not achieved).

- Members agreed to include a motion to approve Mr. Preciado for the Stakeholder Seat #3 on the April 13 COH meeting agenda.

(3) Training / Orientation

- Mr. Stalter reported that Ms. Bivens-Davis has been working on recruitment and retention strategies. The Committee discussed using the results of the listening sessions as a vehicle to recruit members.

D. Public Policy Committee (PPC)

(1) Healthcare Landscape

- At the last Public Policy Committee meeting, Mr. Baker provided an overview of general policy issues to consider under the current political landscape. He also recommended not pushing for Ryan White reauthorization until there is more data and information from the new administration.

(2) 2017 Legislative Docket Development

- Public Policy members started the development of the 2017 legislative agenda. Annually, the PPC reviews state and federal bills and recommends positions that are brought to the full commission for approval. The recommendations are then sent to the BOS. Mr. Baker encouraged members to attend and weigh in to set the overall agenda on the Commission’s policies and priorities for 2017.

12. CAUCUS REPORTS

A. Consumer Caucus

- Mr. Green reported that Mr. Donnelly stepped down from his position as Co-Chair of the Consumer Caucus. Thus, at the next meeting, the Caucus will be having elections for the Co-Chair vacancy.

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- Members were encouraged to submit their stories about their ADAP experiences before the next Consumer Caucus meeting on April 13, 2017.

B. Transgender Caucus

- Ms. Barrit reported that Transgender Caucus is discussing the results of the last Transgender Summit and assessing how often the Summit should occur.

C. Youth Caucus

- Ms. Granados indicated that she will speak with Commissioner Edd Cockrell regarding phasing out the caucus due to poor attendance at meetings.

D. Women's Caucus

- There was no report.

13. NEXT STEPS

A. Task/Assignment Recap

- ➔ Ms. Barrit will follow-up with Natalie Sanchez on a draft presentation for the colloquia.
- ➔ Ms. Barrit will disseminate a community reminder to submit public comments for the Standards of Care to hivcomm@lachiv.org by April 7, 2017.
- ➔ COH will add a motion on the formation of the Long Beach Task Force on the next Commission meeting agenda.
- ➔ COH will include an agenda item on the Commission meeting agenda to read as "Caucuses and Work Groups."

14. ANNOUNCEMENTS

- None

15. ADJOURNMENT

- The meeting adjourned at 11:50 am.