



# LOS ANGELES COUNTY COMMISSION ON HIV

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## EXECUTIVE COMMITTEE MEETING MINUTES June 26, 2017

**Approved**  
**07-24-2017**

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMMISSION STAFF
Ricky Rosales, <i>Co-Chair</i>	Al Ballesteros, MBA	Bridget Gordon	Cheryl Barrit, MPIA
Jason Brown	Traci Bivens-Davis	Katja Nelson	Carolyn Echols-Watson
Joseph Green	Joseph Cadden, MD	Thomas Puckett, Jr.	Dawn McClendon
	Raquel Cataldo		Dina N. Jauregui
	Kevin Donnelly		Doris Reed
	Aaron Fox, MPP		
	Bradley Land, Co- Chair		<b>DHSP STAFF/ PARLIAMENTARIAN</b>
	Mario Perez, MPH		Michael Green, Ph.D.
	Will Watts, Esq.		

### CONTENTS OF COMMITTEE PACKET:

- 1) **Agenda:** Executive Committee Meeting Agenda, 06/26/17
- 2) **Minutes:** Executive Committee Meeting Minutes, 05/22/17
- 3) **Packet:** Proposed Membership Slate Roster and Applications

1. **CALL TO ORDER:** Co-Chair Ricky Rosales called the Executive Committee meeting to order at 1:05 pm. Attendees introduced themselves.

#### 2. APPROVAL OF THE AGENDA:

**MOTION #1:** Approve the Agenda Order for 6/26/17. *(No Quorum. Postponed).*

#### 3. APPROVAL OF THE MEETING MINUTES:

**MOTION #2:** Approve the Executive Meeting Minutes for 5/22/17. *(No Quorum. Postponed).*

4. **PUBLIC COMMENT (Non-Agendized or Follow-Up):** No comments provided.

5. **COMMITTEE COMMENT (Non-Agendized or Follow-Up):** No comments provided.

#### 6. EXECUTIVE DIRECTOR'S REPORT:

##### A. July 13 COH Meeting and LAC HIV/AIDS Strategy:

- Cheryl Barrit, Executive Director, reminded the Committee that the July 13 COH meeting will be short to allow Commissioners to participate in the DHSP community event on the LAC HIV/AIDS Strategy.
- The main item on the July 13 COH agenda will be the approval of the proposed 2017 Membership Slate.

##### B. Executive Committee Meeting Schedule Review:

- Ms. Barrit reported that she reviewed the Executive Committee meeting schedule with Mr. Perez's secretary to identify conflicts with his Department of Public Health executive leadership meetings. Some of the DPH meetings start at 1 pm while others start at 3pm. Because the COH would have to move both the Operations and Executive Committee meetings in order to avoid conflicts with the DPH executive leadership meetings, Ms. Barrit will work with Co-Chairs and DHSP to adjust the monthly Executive Committee meeting agenda to place the DHSP Report at a time that would best accommodate Mr. Perez's or his designee's schedules.

##### C. HRSA 2017 Notice of Grant Award:

- Ms. Barrit reported that Ms. Pamela Ogata announced that DHSP received its notification of award at the June PP&A meeting. Ms. Barrit deferred to Dr. Michael Green for additional details under his DHSP report.

**7. Co-Chairs' Report**

**A. Meeting Management:**

- Co-Chair Ricky Rosales, reminded the Committee about minimizing the use of laptops and cell phones during the COH meeting due to feedback from other Commissioners and members of the public. It is recognized that some Commissioners use their tablets or laptops to take notes. Commissioners, however, should refrain from answering emails during the meeting and commit to focusing on the meeting.

**8. Division of HIV/STD Programs (DHSP) Report:**

- Dr. Green provided the DHSP report on behalf of Mario Perez. He reported that DHSP received the final Notification of Award for the Ryan White Program (RWP) annual grant for 2017. DHSP received an increase of \$931,310 over last year's award, for a total award of \$43,545,919. The formula, supplemental and MAI awards all increased. This is the largest RWP award ever received by DHSP.
- There is still no word from the CDC on the HIV Prevention Federal Opportunity Announcement (FOA).
- DHSP is planning for its next cycle of RFPs to be released for the following RWP services: combined RFP for Medical Care Coordination and Ambulatory Outpatient Medical, and stand-alone RFPs for Medical Subspecialty, and Oral Health. Oral health will move to a fee-for-service structure.
- DHSP is continuing to work on finalizing its MOU with the DHS Housing for Health (HFH) Program. The MOU is now at the county counsel review stage.
- Contract negotiations for the prevention contracts targeting YMSM and transgender communities are near completion. DHSP is working on putting the contracts on the Board of Supervisors' agenda for approval.

**9. Integration Advisory Board (IAB) Report:**

- IAB Co-Chair, Bridget Gordon, reported that Dr. Barbara Ferrer, Department of Public Health's Director, presented on health disparities at the last IAB meeting. She identified 3 key health priorities: 1) infant mortality; 2) STDs; and 3) environmental justice.
- Dr. Mark Ghaly will deliver a presentation on the County's Whole Person Care (WPC) Initiative at the IAB's June 28, 2017 meeting
- The IAB is preparing its final report with specific language calling out the urgency of addressing the health needs of individuals who are homeless.

**7. STANDING COMMITTEE REPORTS**

▪ **Planning, Priorities and Allocations (PP&A) Committee**

**(1) Los Angeles Homeless Services Authority 2017 Report**

- Mr. Jason Brown reported that the Los Angeles Homeless Services Authority 2017 Report was shared with the PP&A Committee and also disseminated to the full COH.
- Ms. Barrit reported that she is working with the Los Angeles Homeless Services Authority (LAHSA) to secure a speaker who can provide an overview of the 2017 Homeless Count to the COH.

**(2) Tier 3 Community Listening Sessions Update**

- A PowerPoint Summary of the Tier 3 Listening Session was discussed at the PP&A meeting. The report will be used to update the Comprehensive HIV Plan.

**(3) National HIV Behavioral Surveillance (NHBS) Presentations**

- Ms. Barrit reported that she is working with Wendy Garland and Dr. Ekow Sey from DHSP to schedule NHBS presentations at the full COH meeting. While the NHBS data presentation request originated from the PP&A Committee, the information is relevant and useful for the full COH. A presentation at the COH meetings will reduce redundancy for data requests and questions.

**B. Standards and Best Practices (SBP) Committee**

**(1) Prevention Standards**

- SBP Co-Chair, Ms. Grissel Granados, reported that the deadline for public comments on the proposed prevention service standards is July 7. The SBP Committee will then review the comments and seek additional input from DHSP before a final draft is presented to the COH.

**(2) Housing Standards**

- The SBP Committee continues to work on the Housing service standards and is working with the Housing Task Force on further refining the proposed updates to the standards. The Committee would also like to receive feedback from DHSP.

**C. Operations Committee**

**(1) Assessment of Administrative Mechanism (AAM)**

- Kevin Stalter, Co-Chair, reported Dr. Michael Green and Marc Hauptert provided an overview of the HRSA guidance regarding the scope and purpose of the AAM. They advised that the scope of the AAM be focused on key areas of needs where the COH and DHSP realistically address. The Operations Committee will work with Mr. Hauptert on implementing the AAM and seek input from the Executive Committee as appropriate.

**(2) Policies and Procedures**

- The Committee reviewed the member interview questions and made appropriate changes based on lessons learned and feedback from the interview panels during the course of the 2017 membership slate interviews. Some of the questions were shortened for clarity while others were eliminated or combined to ensure that interview sessions are completed within 30 to 45 minutes.

**(3) Membership Management**

- (a) 2017 COH Membership Slate (MOTION #3) (No quorum. Motion will be presented at the July 13 COH agenda).**

**(4) Community Engagement**

- The Operations Committee will continue the work of the Community Engagement Workgroup and reach out to the listening session participants to recruit members for the COH.

**D. Public Policy Committee (PPC)**

- Ms. Barrit reported that several stakeholders from Los Angeles County are attending the AIDS United public policy summit in Washington DC. The PPC will hear updates at its August meeting.
- Due to the July 4 holiday, the July 3 PPC meeting will be cancelled.

**E. CAUCUS, TASK FORCE AND WORK GROUP REPORTS:**

▪ **Caucuses**

Consumer Caucus: Joseph Green, Co-Chair, announced that the third co-chair seat is vacant and will seek nominations to fill the seat. He noted that the Caucus will plan an activity for World AIDS Day and is interested in learning more about what the County is doing to address emergency preparedness for PLWHA.

Women's Caucus: Ms. Gordon reported that the June meeting of the Women's Caucus was cancelled due a housing tour coordinated by the Housing Task Force.

▪ **Task Forces**

Housing Task Force (HTF): Ms. Barrit reported that the HTF went on an educational tour of the Harper Community Apartments on June 24 to learn about an example of an affordable housing development for PLWHA. The HTF will schedule more housing tours in the next couple of months as part of its effort to understand the housing systems and opportunities for PLWHA.

Long Beach Task Force (LBTF): The next LBTF meeting will be held Wednesday, June 28, 2017 at the City of Long Beach Department of Health and Human Services at 12 noon. The group will hear from DHSP on Long Beach data updates.

Transgender Task Force (TTF): The TTF is on a hiatus and will focus on feedback and data of previous health summits to plan next steps upon its return.

▪ **Work Groups**

Community Engagement Workgroup (CEW): No report.

Comprehensive HIV Plan Workgroup (CHPWP). Ms. Barrit reported that the CHPWP is continuing to review the implementation plan and is on target to writing a progress report in time for the September/October target deadline.

## **Executive Committee Meeting**

June 26, 2017

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### **13. NEXT STEPS**

#### **A. Task/Assignment Recap**

- ➔ Agendize approval of the 2017 Membership Slate for the July 13 COH meeting.

### **14. ANNOUNCEMENTS**

- Ms. Granados announced her resignation, along with other members of the Presidential Advisory Commission on HIV/AIDS.

### **14. ADJOURNMENT**

- The meeting adjourned at 2:03pm.