



# LOS ANGELES COUNTY COMMISSION ON HIV

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## EXECUTIVE COMMITTEE MEETING MINUTES December 28, 2017

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMM STAFF/ CONSULTANTS
Brad Land, <i>Co-Chair</i>	Al Ballesteros, MBA	Marc Hauptert	Cheryl Barrit, MPIA
Ricky Rosales, <i>Co-Chair</i>	Traci Bivens-Davis	Katja Nelson	Carolyn Echols-Watson, MPA
Jason Brown	Joseph Cadden, MD		Jane Nachazel
Raquel Cataldo	Eric Paul Leue		James Stewart
Kevin Donnelly	Mario Pérez, MPH	<b>DHSP STAFF</b>	Julie Tolentino, MPH
Aaron Fox, MPM		Kyle Baker	
Grissel Granados, MSW			
Joseph Green			
Kevin Stalter			

### CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Executive Committee Meeting Agenda, *12/28/2017*
- 2) **Minutes:** Executive Committee Meeting Minutes, *10/26/2017*
- 3) **Analysis:** 2017 Annual Meeting, Evaluation Results Analysis, *2017*
- 4) **Board Letter:** Recommendation to Endorse the Undetectable = Untransmittable (U=U) Consensus Statement from the Prevention Action Campaign, *12/27/2017*
- 5) **Table:** Los Angeles County Commission on HIV, 2018 Colloquia Series Recommendations, *Draft 12/26/2017*
- 6) **Outline:** Los Angeles County HIV/AIDS Strategy (LACHAS) for 2020 and Beyond: Recommendations for Community Engagement, *DRAFT 12/26/2017*
- 7) **Board Letter:** Concurrence with the Los Angeles County Integration Advisory Board (IAB) Recommendations, *12/28/2017*
- 8) **Timeline:** Standards Revision Timeline, *12/7/2017*
- 9) **Slate:** Commission on HIV Membership Slate, *12/14/2017*
- 10) **Table:** Planning Council Reflectiveness, *12/27/2017*
- 11) **Scope of Work:** Assessment of Administrative Mechanism (AAM), Scope of Work for SST Nonprofit Services, *Updated 11/6/2017/FINAL*
- 12) **Priorities:** 2018 Policy Priorities, *DRAFT 12/7/2017*

**CALL TO ORDER:** Mr. Rosales called the meeting to order at 1:02 pm.

#### I. ADMINISTRATIVE MATTERS

1. **APPROVAL OF AGENDA:**  
**MOTION #1:** Approve the Agenda Order, as presented (*Passed by Consensus*).
2. **APPROVAL OF MEETING MINUTES:**  
**MOTION #2:** Approve the 10/26/2017 Executive Committee Meeting Minutes, as presented (*Passed by Consensus*).

#### II. PUBLIC COMMENT

3. **OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

**III. COMMITTEE COMMENT**

4. **NON-AGENDIZED OR FOLLOW-UP:** There were no comments.

**IV. REPORTS**

5. **EXECUTIVE DIRECTOR'S REPORT:**

**A. Annual Meeting Evaluation/Feedback:**

- Ms. Barrit presented on the analysis in the packet of full or partial evaluation by 37 of the approximately 90 attendees.
- The presentation on health equity by Jahmal Miller, MHA, DHL, was most appreciated at 93% approval; followed by 81% for the presentation on the Center for Health Equity by Barbara Ferrer, PhD, MPH, MEd; 67% for the presentation on Innovative Technology by Lynn Carol Miller, PhD; and, 58% for the presentation on Purposeful Aging by James Don.
- The Intergenerational Lenses panel had an 85% approval and facilitated discussion with AJ King, MPH and riKu Matsuda was well-received at 81%. Several Commissioners said they appreciated the opportunity to interact one-on-one.
- There were also multiple suggestions for future topics and options to improve Annual Meetings overall. She particularly noted a comment, page 4, on attendees speaking to presenters in a manner that can be perceived as an attack. This concern has been raised before, e.g., regarding colloquia speakers. It can reflect poorly on the Commission.
- Mr. Baker has noticed a tendency to dig tediously deep into a study and suggested a reminder to focus on key take-aways and how they help the Commission as planners. He felt Commissioners have been generous in praising presenters, especially in recent years. Members of the public were more likely to bring talking points with an agenda.
- Mr. Rosales said a Commission member did take the Innovative Technology presentation out of context. It was meant to be informational, but was taken as a new intervention. Ms. Granados suggested better preparing presenters for questions that might come up such as on populations or areas. Mr. Fox added introductions should be clear on parameters of a presentation and Commissioners should understand that speakers will know about their particular topic or study, but cannot be expected to be familiar with the entire breadth of related information.

**B. HIV Connect Update:**

- Ms. Barrit reviewed recent development history starting with addition of the HIVLA Resource Directory as a project placeholder on the Commission's 2016 Scope of Work and reviewing needs, what the Commission could do realistically, and changes over the years including input from Jeff Bailey, APLA; consumers; DHSP staff; and the previous contractor.
- Technology has significantly changed since prior iterations. In addition, HIV, STD, and teen pregnancy prevention program state funding was slashed to virtually zero in 2007-2009 so many programs listed in the HIVLA Resource Directory and Erase Doubt had scaled back or were defunded. Some 50% of random checks were inaccurate.
- Keeping the HIVLA url was not feasible as APLA copy-righted it so Commissioners had a contest to pick a new name.
- Further, many of the HIPPA compliance, security, and hacking features on the prior database were out of date.
- Ms. Barrit demonstrated the new database. It will be able to leverage applied analytics behind hiv.gov with a link to all Ryan White-funded care clinics and Federally Qualified Health Centers interfaced with gettested.cdc.gov. That support is important because APLA had dedicated staff and volunteers calling agencies to verify information.
- Ms. Barrit has requested Application Programming Interface (API) keys from the Health Resources and Services Administration (HRSA) and Centers of Disease Control and Prevention (CDC) so the Commission can draw on their databases for a customized, more targeted Los Angeles County (LAC) search. The Commission now has a general key, but anticipates receiving the API in January 2018. The new database also links into one for CHIRP, co-funded by the City of Los Angeles and LAC, which addresses housing for PLWH and those who qualify for publicly funded housing.
- This website is intended to be a resource site for services. Other suggestions will be assessed for need and utilization prospects after initial results on user experience, e.g., adding job training and postings; adding capacity building; and, upgrades such as an app for geo-location capability. Such apps cost \$120,000-\$150,0000.
- A marketing plan is in the budget and the Executive Office has approved social media accounts to promote the site.
- Mr. Stalter suggested a ghost url, e.g., LA Health, so HIV Connect will not show in browser history for greater privacy.

- Current search categories, consistent with the Ryan White portal, are: health centers, HIV and STD testing, housing, mental health, substance abuse, PrEP and PEP. Additional search categories suggested were: transgender services, and transportation. Mr. Stalter suggested changing "housing" to "housing, rental assistance, and utility assistance."
- Images rotate and more will be purchased for greater diversity. Professional photos of events are also planned.
- ➔ Ms. Barrit will send out the staging url link for the website to the Executive Committee for their review.

**C. U=U Consensus Statement Endorsement:**

- Ms. Barrit noted the U=U endorsement letter to the Board of Supervisors (BOS) and Health Deputies in the packet. The Commission approved the motion to formally endorse U=U at the 11/9/2017 Annual Meeting.
- The Executive Office has vetted the letter and it is ready for submission. Ms. Barrit has deliberately planned to place this on the January BOS calendar as a follow-up to the World AIDS Day launch of the LAC HIV/AIDS Strategy (LACHAS).
- Timing is advantageous with Supervisor Sheila Kuehl the 2018 BOS Chair. She and Senior Health Deputy, Elan Schultz, are very supportive. Mr. Baker agreed and noted they worked to ensure a motion for a scroll supporting LACHAS.
- ➔ Add reference to DHSP's support of U=U and Ms. Granados' signature prior to submission.

**6. CO-CHAIRS' REPORT:**

**A. 2018 Colloquia Series Recommendations:**

- A draft of potential colloquia was in the packet. The January, March, May, and July topics are Uyen Kao's top proposals.
- Ms. Barrit noted other suggestions including several pertaining to housing, e.g., a demonstration of the CHIRP database and a presentation on BOS-approved strategies by Angelo O, LAC Homeless Initiative, Chief Executive Office. However, staff has noted how siloed housing discussions have been and suggested a panel to better integrate the conversation.
- Mr. Green suggested a presentation by Red Circle Project in June to coincide with its annual Pow Wow.
- Mr. Baker urged keeping a close focus on ongoing Commission work. He appreciated *Sin Verguenza* and felt an update was valuable, but what lessons can be learned from Season 3 that are applicable to Commission planning, its advisory role to the BOS, and Committee work, e.g., how does it drive people into PrEP clinics.
- ➔ Add to agenda: Note purpose under each agenda item similar to Office of Health Equity agendas.
- ➔ Email colloquia suggestions to Ms. Barrit by 1/19/2018.

**B. Los Angeles County HIV/AIDS Strategy (LACHAS):**

- LACHAS is an ongoing agenda item to maintain focus. Relating it to the Comprehensive HIV Plan can also be helpful.
- Ms. Barrit noted the Commission's critical role in its charge to monitor and advise the BOS on LACHAS implementation. The draft Community Engagement document in the packet is to help address that role. It's four major components are: education on LACHAS; developing Commissioner Health District Teams; securing support from BOS and City officials; and, Commissioner recognition for contributions to implementation and efforts to reduce HIV stigma and disparities.
- The Operations Committee is leading on item four with a Recognition Work Group to draft parameters for: nominating awardees; award expectations to advance health equity and address health disparities; and, award categories.
- She supported increasing accountability by requiring Commissioners to attend Health District level meetings (first bullet, page 2). She proposed four meetings as a starting point for discussion on what is realistic.
- ➔ Email comments to Ms. Barrit by 1/19/2018 for incorporation into an updated draft for the next meeting.

**C. Health Agency Integration Draft Letter:**

- Ms. Barrit noted a letter from the Co-Chairs and her to the BOS was proposed at the 9/28/2017 Executive Committee as the Integrated Advisory Board (IAB) was winding down. The letter was to support the IAB's work and advocate for strong consumer engagement. The Commission is unique in requiring one-third consumer membership.
- Mr. Brown said the BOS chose not to sunset the IAB after hearing its report. Instead, it extended the term through 12/31/2018, basically as currently constituted, with two representatives and one consumer from each of the following Commissions: Mental Health, Public Health, Hospitals, Care Delivery, Alcohol and Other Drugs, and HIV. The IAB previously included one or two consumers. A two year continuation of some kind is anticipated after 2018.
- Mr. Stalter suggested recommending a structure to the BOS. Mr. Fox, former IAB Co-Chair, felt it was too big, especially with members who had not worked together before, had personal agendas, and came from different perspectives including on what the County could and could not do. He did not want to expend time on it beyond the letter.

**MOTION #:** Approve letter to the Board of Supervisors on Concurrence with the Los Angeles County Integration Advisory Board (IAB) Recommendations, as presented (*Passed by Consensus*).

**7. DIVISION OF HIV AND STD PROGRAMS (DHSP) REPORT:**

- Mr. Baker reported DHSP received a \$1.3 million increase over last year's grants for HIV prevention and surveillance. This is the first year that those grants are combined under DHSP. Previously, the surveillance grant was managed by the Department of Public Health (DPH) Finance Division rather than DHSP's Finance Division. Most of the funding is prevention.
- It came to his attention last week that mid-level DHSP finance staff was discussing the Commission's budget with Executive Office finance staff. Their response to the Commission regarding a review was not DHSP-endorsed. Usually there is an annual meeting with Commission leadership, Mario Pérez, MPH; Michael Green, PhD, MHSA; Pamela Ogata, MPH; finance staff; and himself to discuss the Commission's budget. He wanted to confirm that that remains DHSP's approach.
- DHSP has some 4,600 LACHAS pins. Mr. Baker wanted to ensure all Commissioners have a pin and that there are enough for office visitors. There was an initial short run of the LACHAS document, mainly for the launch, and it is available as a pdf on DHSP's website. After final review, there will be another print run of the LACHAS and Health District profile documents.
- Pledge cards were originally envisioned for the launch, but are now being considered as an ongoing tool, e.g., for Health District meetings. Executive Committee feedback supported that and suggested adding pledge capability to the website.

**8. STANDING COMMITTEE REPORTS:**

**A. Planning, Priorities and Allocations (PP&A) Committee:**

1. **January 2018 Meeting: Review YR 27 Expenditures Projections:** PP&A did not meet in November or December.

**B. Standards and Best Practices (SBP) Committee:**

1. **Prevention Standards:** These Standards were released for public comment at the 12/14/2017 Commission meeting.
2. **Housing Standards:** These Standards were released for public comment at the 12/14/2017 Commission meeting.
3. **Standards to Update for 2018: Legal Services and Medical Care Coordination:**
  - Ms. Granados reported SBP did not meet in December, but did meet in November. The timeline for the next set of Standards, Legal Services and Medical Care Coordination, was in the packet.
  - Ms. Tolentino has begun reaching out to Legal Services reviewers. Responses are requested by mid-January.

**C. Operations Committee:**

- Operations met that morning and opened Co-Chair nominations. Mr. Stalter, Ms. Bivens-Davis, and Danielle Campbell, MPH accepted nominations. Nominations will close and the Committee will vote at its next meeting.
  - As noted earlier, Operations started a Recognition Work Group as part of LACHAS Community Engagement work. The Work Group will bring recommendations forward to Executive over the next few months.
1. **Membership Management:**
    - Mr. Stalter noted multiple openings including six consumer seats. He requested the Commission Co-Chairs resume providing a quick review of open seats during their report in order to reach people who leave the meeting early.
    - ➡ The Commission Co-Chairs will provide a review of open seats during their Commission meeting report.
  2. **Community Advisory Board (CAB) Outreach:** Mr. Stalter complimented Mr. Green for his efforts in coordinating the CAB meeting. Nearly 30 people attended and a second Meet and Greet is being planned by the CAB Work Group.
  3. **Assessment of Administrative Mechanism (AAM):**
    - Mr. Hauptert complimented the Commission on getting the AAM back on schedule. Ryan White legislation states: "Planning Councils must assess the efficiency of the administrative mechanism to rapidly allocate funds to areas of greatest need." With no AAM for the past three years, the Scope of Work (SOW) seeks to garner perspectives over that time. All discussions to date point to significant improvement in increased communication, increased quality of training, and accessible information with the arrival of Ms. Barrit as Executive Director.
    - The final SOW in the packet identifies this year's three areas of focus for key informant interviews on perspectives of the: Commission, expected to be complete by the end of December 2017; DHSP/DPH stakeholders, January-February 2018; and Contracted Agencies, February-March 2018.
    - Ms. Barrit appreciated Mr. Hauptert's previous AAM experience and feedback from Dr. Green, Ms. Ogata, and Mr. Baker on what is realistic for the Commission to act on with this AAM. As an integrated body, many people are going through this process for the first time so many questions are open-ended to elicit their perspectives.
    - The AAM will also be used to facilitate strategic conversations with leadership outside DHSP's purview in order to address contracting and procurement policy changes needed to expedite grant funds to the community.
    - Mr. Stalter felt recommendations will carry more weight at this time due to new leadership at the health agencies.

**D. Public Policy Committee:**

**1. Draft 2018 Policy Priorities:**

- Mr. Fox noted the updated draft in the packet. Additions pertain to STDs, LACHAS, CHP, access, and Social Determinants of Health (SDH), in particular housing.
- Mr. Green asked if the Commission could take a stand against the BOS. Specifically, he referenced Justice LA which opposes the BOS jail expansion project. Mr. Fox replied the Commission can make a recommendation to the BOS which may or may not agree with Supervisors' thinking on the topic. The Commission cannot take a public position in direct opposition to a decision that has been made by the BOS.

**2. Healthcare Access:**

- Mr. Fox noted technically the Affordable Care Act (ACA) individual mandate has not been repealed. Instead, under budget reconciliation procedures, the penalty has been zeroed out. That is an important distinction for California because its ACA enabling legislation such as many consumer protections are predicated on the individual mandate.
- Approximately 775,000 Californians took the individual mandate penalty which is commonly paid out of income tax refunds. The federal government saves money by not paying for subsidies and cost-sharing for lower income people who choose not to buy insurance. The individual mandate was addressed in the tax bill due to those estimated savings which were needed to offset other tax cuts. It is anticipated premiums overall will rise because those most likely to drop out of insurance are younger and healthier leaving older and sicker people covered.
- The Legislature is not in session, but there are discussions behind the scenes about what a state individual mandate might look like and what vehicle might be used to create one should it become necessary.

**9. CAUCUS, TASK FORCE, AND WORK GROUP REPORTS:**

**A. Consumer Caucus:**

- Mr. Green reported the 12/14/2017 meeting heard a U=U presentation and reviewed Paradigms and Operating Values.
- The 1/11/2018 meeting will hear a presentation by Public Counsel on Social Security changes, specifically SSDI.
- A CAB Meet and Greet Part 2 is planned for February or March 2018 with outreach to CABs not engaged to date.
- Mr. Rosales noted that a Commission member at the last meeting commented on a specific agency by name. He reminded the member that the Commission works with all agencies and neither favors nor disfavors any. Members of the public may even raise such issues during Public Comment, but Commission members may not respond.

**B. Women's Caucus:** There was no report.

**C. Transgender Task Force:** There was no report.

**D. Housing Task Force:** There was no report.

**E. Long Beach Task Force:** Ms. Barrit reported the Long Beach Task Force has met and will next participate in the 1/10/2018 Long Beach Comprehensive HIV Planning Group, 12:00 noon to 2:00 pm, at the Miller Family Health Educational Center. Topics include discussion of LACHAS and clarification of the Long Beach Get to Zero effort, e.g., an understanding of the role of the City of Long Beach Health Department and community members, and how conversations compliment LACHAS.

**D. Comprehensive HIV Plan (CHP) Goals and Objectives Work Group:** There was no report.

**V. NEXT STEPS**

**10. TASK/ASSIGNMENTS RECAP:** There were no additional items.

**11. AGENDA DEVELOPMENT FOR NEXT MEETING:** There were no additional items.

**VI. ANNOUNCEMENTS**

**12. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:**

- Mr. Donnelly reported Life Group LA will offer its next weekend in West Hollywood on 1/20-21/2018.
- All thanked Mr. Land for his service as Commission Co-Chair.

**VII. ADJOURNMENT**

**13. ADJOURNMENT:** The meeting adjourned at 2:45 pm.