



LOS ANGELES COUNTY
COMMISSION ON HIV



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Consumer Caucus Virtual Meeting

Be a part of the HIV movement

Thursday, February 11, 2021
3:00pm to 4:30pm (PST)

Agenda and meeting materials will be posted on
<http://hiv.lacounty.gov/Meetings>

TO JOIN BY COMPUTER, REGISTER NOW:

<https://tinyurl.com/382jtkk3>

Event number + Access Code: 145 339 3437

Meeting password: CAUCUS

TO JOIN BY PHONE:

1+415-655-0001

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video: <https://www.youtube.com/watch?v=iQSSJYcrglk>

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LOS ANGELES COUNTY
COMMISSION ON HIV



**CONSUMER CAUCUS (CC) VIRTUAL MEETING
AGENDA**

THURSDAY, FEBRUARY 11, 2021

3:00 PM – 4:30 PM

TO JOIN BY COMPUTER: <https://tinyurl.com/382jtkk3>

Event number (access code): 145 450 2475

Meeting password: CAUCUS

TO JOIN BY PHONE: 415.655.0001 **ACCESS CODE:** 145 450 2475

- | | | |
|------|--|---------------|
| I. | Welcome & Introductions (Co-Chairs) | 3:00pm-3:05pm |
| II. | Staff Report/Commission Updates | 3:05pm-3:10pm |
| III. | Co-Chair Elections | 3:10pm-3:20pm |
| IV. | COH Meeting Debrief | 3:20pm-3:40pm |
| V. | Discussion: | |
| | <ul style="list-style-type: none">• 2021 Priorities/Workplan Updates + Review• Draft/Updated Membership Application Review + Feedback• All Caucus/Task Force Meeting to Foster Collaboration + Build Relationships• Schedule NMAC BLOC Training | 3:40pm-4:20pm |
| VI. | Announcements | 4:20pm-4:30pm |
| VII. | Adjourn | 4:30pm |



LOS ANGELES COUNTY
COMMISSION ON HIV



VIRTUAL MEETING—CONSUMER CAUCUS
Thursday, January 14, 2021 | 3:00-5:00PM
MEETING SUMMARY

In attendance:

Carlos Moreno (Co-Chair)	Jayda Arrington	Enrique Baeza
Alasdair Burton	Enrique Baeza	Leopoldo Cabral
Kevin Donnelly	Joseph Green	Thomas Green
Shellye Jones	Lee Kochems	Maria Scott
Octavio Vallejo	Dawn McClendon (COH Staff)	Cheryl Barrit (COH Staff)

I. Welcome & Introductions (Co-Chairs)

Carlos Moreno called the meeting to order and thanks everyone for joining.

II. Co-Chair Nominations and Elections

CMoreno shared his hopes for more diversity reflected in the new election of co-chairs. Nominations for all three seats will remain open for 30 days with elections performed at the Caucus' February meeting.

- Miguel Alvarez was nominated
 - **Staff to assess MAlvarez' interest for co-chair nomination**
- Jayda Arrington was nominated – accepted.
- Maria Scott was nominated – declined.
- Alasdair Burton was nominated – accepted.
- Octavio Vallejo was nominated – declined citing conflict of interest w/ employment.

III. COH Meeting Debrief

COVID Vaccination & People Living with HIV

Caucus expressed its thoughts on the vaccination presentation by Dr. Franklin Pratt at the Commission meeting.

- Rushed process; not approved by FDA
- LGBT and people living with HIV community not prioritized
- Although process is frustrating direct your energy and center it in patience and living a healthy life

Emergency Financial Assistance (EFA) Service

Caucus expressed the following thoughts on the EFA presented by DHSP:

- Low amount of applications submitted/accepted; out of 300 application submitted, 21 applications were accepted.

- Receiving EFA could impact eligibility for other much needed services, i.e. housing
- Many barriers rooted in the application process which may be the reason for the low submission/acceptance rate
- Application process should cover legal requirements and cut to the bare bones w/out all the additional barriers
- Public assistance programs need to be more helpful than a burden
- Application is too long and that is in of itself is a barrier
- Clients must go via Medical Care Coordination (MCC) teams; if MCC is not sharing information about this service then clients do not know it is available.
- Not all agencies have MCC teams; UCLA LAFAN does not have a MCC team.
- How do individuals who are not assigned to a MCC team sign up?
- MCC teams are overworked and cannot help; they are not able to code and get paid for their time.
- Suggestion: DHSP to conduct a townhall for consumers and providers.
- Suggestion: DHSP to create a FAQ for dissemination
- Suggestion: Caucus to write a letter to DHSP sharing its concerns & recommendations

IV. **Discussion: 2021 Priorities/Workplan**

Decide on high, medium, and low priorities

Caucus reviewed the draft 2021 Work Plan for initial reaction; refer to 2021 Draft Work Plan.

Katja Nelson, Public Policy Committee Co-Chair, shared that the PPC Committee is prioritizing COVID as an overlap to its other priorities and can commit to championing policies and legislation that promote HIV-related resources, services, access, and direct payments to those living with HIV.

OVallejo shared that a recent study found that viral suppression has decreased because of COVID's shelter in place. Suggested that the Caucus prioritize the impact of COVID on viral suppression.

#3 informs the other work plan items. #3 should be inclusive of all priority groups to include women and trans people.

Staff suggested that the Caucus hold an "all Caucus/Task Force" meeting to foster collaboration and relationship building. Caucus agreed. Co-chairs will meet first to develop an agenda.

➤ *Staff to coordinate meeting with co-chairs.*

Identify leads/champions for each activity

Staff requested the Caucus members to select an activity they would like to champion and let staff know. This will not only foster more engagement but will provide insight and learning opportunities on the innerworkings of the Commission. Securing dates for the NMAC BLOC training and report back was provided as an example.

➤ *Email suggestions of activities & corresponding champions to staff*

VI. Announcements

- Joseph Green shared LA CARE CAB meeting will be next Tuesday, January 19 (3rd Tues) @ 5pm.

VII. Adjournment



VIRTUAL MEETING—CONSUMER CAUCUS
Thursday, December 10, 2020 | 3:00-5:00PM
MEETING SUMMARY

In attendance:

Carlos Moreno (Co-Chair)	Felipe Gonzalez (Co-Chair)	Alasdair Burton
Geneviève Clavreul	Kevin Donnelly	Joseph Green
Lee Kochems	Katja Nelson	Octavio Vallejo
Ace Robinson (NMAC)	Charles Shazor, Jr. (NMAC)	Cora Catagena (NMAC)
Lauren Miller (NMAC)	Dawn Mc Clendon (COH Staff)	Cheryl Barrit (NMAC)

I. Welcome & Introductions (Co-Chairs)

Carlos Moreno called the meeting to order and welcomed all.

Caucus members suggested the Caucus consider scheduling meetings on a non-Commission day as it is a long day and a lot of information to digest at one time. Staff reminded the Caucus that it initially chose to have its meeting immediately following the Commission meeting to debrief on the discussions that took place at the Commission meeting.

➤ *Staff will conduct a poll to determine whether to change the meeting schedule to a non-Commission day.*

It was also suggested that the Caucus partner with the Aging Task Force to plan for Long Term Survivor Day in June 2021.

The Caucus shared concerns about being highlighted in public testimonials in response to the Commission’s request for its website and social media pages; concerns included being “outed” or exposed as stigma is still very pervasive. Additionally, in terms of disclosure of status on the membership application, it was expressed that it can be a deterrent for consumers wanting to apply to the Commission but not wanting to disclose. However, the Caucus agreed that sharing lived experiences publicly helps eliminate stigma for those living with HIV and can be a useful tool to recruit consumers.

II. Committee, Caucus, Task Force Updates

Cheryl Barrit, Executive Director provided highlighted recent Commission-related activities:

- Committees are finalizing co-chair elections in January 2021 and have been prioritizing consumers in leadership positions

- Planning, Priorities & Allocations (PP&A) will meet Thursday, December 15 and will focus its discussion around prevention planning to ensure those at risk of HIV are included in our planning priorities
- Public Policy Committee will begin developing its policy and legislative priorities at its January 2021 meeting
- Women's Caucus will continue to plan its activities around issues regarding women living with HIV to include continuing the virtual lunch & learn series into 2021.
 - There is an opportunity for the Women's Caucus to collaborate with the Consumer Caucus and other subordinate work groups to host virtual lunch & learns and other activities as a collective to address and champion matters that intersect.
- Black African American Community (BAAC) Task Force is working on developing a social media campaign in commemoration of National Black HIV/AIDS Awareness Day in February 2021.
- Aging Task Force developed recommendations and will determine follow up steps at its next meeting.
- Ending the HIV Epidemic (EHE) draft plan was presented at the Commission meeting earlier today by DHSP. Public comments are still being collected and the Caucus is strongly encouraged to review and provide feedback.
 - *Staff will forward the draft EHE plan to the Caucus following the meeting for its last review.*

III. **2021 Priorities and Work Plan**

The Caucus discussed recruiting more consumers as its priority for 2021 to include:

- creating a safe space for consumers to share their experiences and stories
- brainstorm strategies to recruit Black/African American consumers
- ensure at least two consumers are represented at all Committees
- be more intentional in creating an agenda to recruit people of color
- prioritize meth/substance users in Commission/Caucus work plans

The updated membership application was noted as a tool to recruit more consumers as it is currently being redeveloped into a more community friendly format. A draft updated membership application will be presented to the Caucus at an upcoming meeting for feedback.

IV. **National Minority AIDS Council (NMAC) NMAC Training Center to End the Epidemic, Ace Robinson, Director of Strategic Partnerships**

Ace Robinson, Director of Strategic Partnerships, NMAC, and his team presented an overview of the Building Leaders of Color (BLOC) Project and ELEVATE which are training programs designed to increase the number of people living with HIV who are actively serving in leadership roles or engaged in leadership activities related to HIV-related services at all levels of decision making. (Refer to PPT presentation.)

The Caucus discussed participation in the BLOC and ELEVATE programs for its leadership development efforts. The Caucus will calendar the second quarter of 2021 to start the process but will be flexible and open to extending participation to May/June.

Mr. Robinson and the Caucus also discussed efforts in providing training for providers to encourage hiring people living with HIV and placing them in leadership and decision-making roles.

VI. Announcements

- CMoreno to provide flyers for Children's Hospital LA peer support groups
- Dr. Geneviève Clavreul offered to provide digitized historical documents and information to the Caucus regarding the Commission.

VII. Adjournment



Consumer Caucus Workplan 2021

Draft 2.11.21 For Discussion Only – UPDATES IN RED

PURPOSE OF THIS DOCUMENT: To identify activities and priorities the Consumer Caucus will lead and advance throughout 2021.

PRIORITIZATION CRITERIA: Select activities that 1) represent the core functions of the COH and Caucus, 2) advance the goals of the local Ending the HIV (EHE) Plan, and 3) align with COH staff and member capacities and time commitment.

CAUCUS RESPONSIBILITIES: 1) Facilitate dialogue among caucus members, 2) develop caucus voice at the Commission and in the community, 3) provide the caucus perspective on various Commission issues, and 4) cultivate leadership within the caucus membership and consumer community.

#	Activities & Lead/Champion(s)	Priority Level (High, Medium, Low)	Approach/Comments/Target Deadline
1	Foster and nurture consumer (both PLWH and HIV-negative) leadership and empowerment in COH and community		<ul style="list-style-type: none"> • Trainings, meeting debriefs and Q&As to be determined by Consumer Caucus and weaved into Consumer Caucus meetings. • <i>Confirm NMAC BLOC training in early May or June.</i>
2	Increase consumer participation at Consumer Caucus/COH meetings, especially individuals from the Black/African American, Latinx, youth, and indigenous communities.		<ul style="list-style-type: none"> • Work with community advisory boards.
3	Support/partner with Black/African American Community Task Force (BAAC TF), <i>Women’s Caucus, Transgender Caucus and Aging Task Force to develop a more coordinated and collaborative planning agenda for consumers from all priority communities on the COH.</i>		<ul style="list-style-type: none"> • <i>Host an “all Caucus/Task Force” meeting to combine planning efforts for consumers from all priority communities.</i> <ul style="list-style-type: none"> ○ <i>Schedule an “all Co-Chair” meeting to brainstorm and develop agenda.</i> • Help implement BAAC TF, WC and ATF recommendations. • Work with ATF to coordinate an activity for Long Term Survivors Day (June 5); activity can be leveraged to build consumer-led coalitions.
4	Increase integration of consumer voice into all COH Committees		<ul style="list-style-type: none"> • Encourage consumers (including non-COH members) to attend COH Committee meetings. Attendance at meetings may incite consumers to apply to the COH or as Committee members. • <i>Encourage at least two consumers attend each Committee and subordinate work group meetings as champions and representatives for CC and report back to CC.</i> • Encourage more consumers to apply to the COH. • Consumer voices should drive the COH agenda. • <i>Provide feedback on updated membership application to create a more consumer friendly format and use as a recruitment tool for consumers</i>



Copy of ****DRAFT**** MEMBERSHIP APPLICATION

Introduction

Thank you for your interest in becoming a member on the Commission on HIV. Please complete the Membership Application (Application) in its entirety and submit where prompted. Once submitted, Commission staff will review the Application for completeness and will notify you about next steps.

A paper version of this Application can be accessed and printed by clicking here: [INSERT LINK]. You may email or mail the Application to the Commission office at:

Los Angeles County Commission on HIV
3530 Wilshire Blvd., Suite 1140
Los Angeles, CA 90010
Eml: hivcomm@lachiv.org

If you need assistance in completing the Application or have questions concerning the membership application process, please contact Commission staff at hivcomm@lachiv.org or at 213.738.2816.

For more information regarding the Commission, please visit our website at <https://hiv.lacounty.gov>

* 1. Are you applying as a NEW or RETURNING member?

NEW

RETURNING

* 2. Contact Information

Name and Pronoun

Agency/Organization (If none, leave blank or state "N/A")

Address

City/Town

State/Province

ZIP/Postal Code

Primary Email Address

Primary Phone Number

* 3. Were you recommended by an individual or organization? If so, please state the name of the recommending entity.

Yes

No

Recommending individual/organization:



Copy of ****DRAFT**** MEMBERSHIP APPLICATION

Demographic Information

This information will be used to determine membership eligibility, seat assignment, and to ensure federally mandated reflectiveness and representation requirements are met.

* 4. HIV Status ***There is NO requirement to disclose your HIV status if you are not occupying an Unaffiliated Consumer seat on the Commission***

- Positive
- Negative
- Prefer not to specify
- Unknown

* 5. Are you a parent, guardian or direct caregiver of a child with HIV under 19?

- Yes
- No

* 6. Are you a consumer of Ryan White Part A or CDC HIV prevention services in Los Angeles County?

- Yes, I am a consumer of Ryan White Part A HIV care and treatment services in Los Angeles County
- Yes, I am a consumer of HIV prevention services in Los Angeles County
- No, I am not a consumer of Ryan White Program or CDC HIV prevention services in Los Angeles County
- I don't know

* 7. Are you affiliated with a Ryan White Program-funded agency? ***Affiliated is defined as one who is either a board member, employee, or a consultant at the agency. Volunteers are considered unaffiliated.***

- Yes
- No
- Not sure if my agency is Ryan White Program-funded; I need assistance to determine

* 8. Age

- 13-19
- 20-29
- 30-39
- 40-49
- 50-59
- 60+

* 9. Gender Identification

- Female
- Male
- Non-Binary
- Other (please specify)
- Non-Gender Conforming
- Transgender: Female to Male
- Transgender: Male to Female

* 10. Race/Ethnicity ****Please select all that apply****

- American Indian or Alaska Native
- Asian/Pacific Islander
- Black or African American
- Other (please specify)
- Hispanic or LatinX
- Multi-Race
- White or Caucasian

* 11. Please indicate which Supervisorial District and Service Provider Area (SPA) you work, live and/or receive HIV prevention, care and/or treatment services. ****Please select all that apply****

To determine your Supervisorial District and SPA, click here and **include your full address and zip code:**
<https://appcenter.gis.lacounty.gov/districtlocator/>

- Supervisorial District 1
- Supervisorial District 2
- Supervisorial District 3
- Supervisorial District 4
- Supervisorial District 5
- SPA 1
- SPA 2
- SPA 3
- SPA 4
- SPA 5
- SPA 6
- SPA 7
- SPA 8
- I don't know



Copy of ****DRAFT**** MEMBERSHIP APPLICATION

Representation

The Commission is composed of 51 members appointed by the Board of Supervisors and represent a broad and diverse group of providers, consumers, and stakeholders. Please select all categories that apply.

12. I represent and have been recommended by one of the following health and social service institutions, among whom are individuals with epidemiology skills or experience and knowledge of Hepatitis B, C and STDs.

- | | |
|---|---|
| <input type="radio"/> Medi-Cal, State of California | <input type="radio"/> City of Los Angeles |
| <input type="radio"/> City of Pasadena | <input type="radio"/> City of Long Beach |
| <input type="radio"/> City of West Hollywood | <input type="radio"/> N/A |

13. I represent and have been recommended by one of the following Ryan White grantees as specified below or by representative groups of Ryan White grant recipients in the County.

- | | |
|--|---|
| <input type="radio"/> Part B (California State Office of AIDS) | <input type="radio"/> Part F (AIDS Education and Training Centers [AETCs], or local providers receiving Part F dental reimbursements) |
| <input type="radio"/> Part C | |
| <input type="radio"/> Part D | <input type="radio"/> N/A |

14. I represent one or more of the following stakeholder groups in the County:

- An HIV specialty physician from an HIV medical provider
- A Community Health Center/Federally Qualified Health Center ("CHC"/"FQHC") representative
- A mental health provider
- A substance abuse treatment provider
- A housing provider
- A provider of homeless services
- An AIDS Services Organization ("ASO") offering federally funded HIV prevention services
- An ASO offering HIV care and treatment services
- A provider or administrative representative from the Housing Opportunities for Persons with AIDS (HOPWA) program, recommended by the City of Los Angeles Department of Housing
- Health or hospital planning agency who is recommended by health plans in Covered California
- Behavioral or social scientist who is recommended from among the respective professional communities
- Faith-based entities engaged in HIV prevention and care
- Local education agencies at the elementary or secondary level
- The business community
- Union and/or labor
- Youth or youth-serving agencies
- Other federally funded HIV programs
- Organizations or individuals engaged in HIV-related research
- Organizations or individuals performing harm-reduction services
- Employed as an advocate for incarcerated people living with HIV and/or I am a person living with HIV who was incarcerated in the past three years and can represent the interests of incarcerated people living with HIV.

15. I am willing to publicly disclose that I have Hepatitis B or C.

- Yes
- No

16. I am a member of a a federally-recognized American Indian tribe or Native Alaskan village.

- Yes
- No



Copy of ****DRAFT**** MEMBERSHIP APPLICATION

Biographical Information

Please provide detailed information so that we may assess your interest in, knowledge of, and commitment to the Commission.

* 17. For new members, briefly state why you would like to become a member of the Commission. For renewing members, please share why you would like to continue your membership.

* 18. What skills, abilities, and/or experience do you have that can be helpful to the Commission?

19. If you have a resume/CV or other documents that will support your membership application, please upload here.

No file chosen

20. Please select any of the following trainings already taken. ***These trainings are not required to be considered for membership***

- Introduction to HIV/STI, HIV/STI 101, or a relate basic Informational HIV/STI training
- Health Insurance Portability and accountability Act (HIPAA) training
- Protection of Human Research Subjects
- Other related trainings, please specify:

* 21. How prepared are you to serve on the Commission?

Not prepared; unfamiliar with the work of the Commission	Somewhat prepared; familiar with the work of the Commission	Fully prepared; well informed of the Commission's work	<input type="checkbox"/>
<input type="range"/>			

* 22. Would you consider being appointed as an Alternate? ***An Alternate serves in the absence of a unaffiliated consumer member and has voting privileges in that capacity only. However, occupying an Alternate seat is a great way to learn the Commission and build capacity without the pressures of being a full member.***

Yes

No

* 23. How can we support you so that you are able to fully participate and be effective on the Commission? Do you need special accommodations, i.e. translation services, etc?

24. Would you be interested in assuming a leadership role on the Commission?

Yes

No

25. Each member must be assigned to one of the Commission's four standing Committees: Operations (OPS); Public Policy (PP); Planning, Priorities & Allocations (PP&A); and Standards & Best Practices (SBP). Please click [here](#) to review the roles & responsibilities of each Committee and select below, in order of priority, which Committee(s) you would be interested in participating on. **A second Committee assignment is an option, contingent upon approval.*



Operations (OPS) Committee



Planning, Priorities & Allocations (PP&A) Committee



Public Policy (SBP) Committee



Standards and Best Practices (SBP) Committee



Copy of ****DRAFT**** MEMBERSHIP APPLICATION

Statement of Qualifications

The Board of Supervisors requires that all Commission member appointees complete a Statement of Qualifications before they can be appointed. Please click here to access the form: [INSERT LINK]. Please sure to complete all questions, note "N/A" if not applicable and sign where indicated.

26. Please upload your completed/signed Statement of Qualifications here.

Choose File

Choose File

No file chosen



Copy of ****DRAFT**** MEMBERSHIP APPLICATION

Application Submission

Upon submitting the Application, I agree to the following:

I will make every effort to attend all of the meetings and activities of the Commission; the committee to which I am assigned; and related caucuses, task forces and working groups, that I have joined voluntarily or that I have been asked to support. I will comply with the Commission's expectations, rules and regulations, conflict of interest guidelines and its code of conduct, consistent with all relevant policies and procedures.

As the applicant submitting this Application, I understand that governing legislation and/or guidance may be altered in the future, necessitating revision, modification, or elimination of specific Commission processes or practices—necessitating change with which I will be expected to comply as well. I further understand that sections of this application will be distributed publicly, as required by the Commission's Open Nominations Process and consistent with California's Ralph M. Brown Act.

I affirm that the information herein is accurate to the best of my knowledge

* 27. Please check the appropriate box before clicking the "Submit" button below.

Yes

No