



# LOS ANGELES COUNTY COMMISSION ON HIV

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## STANDARDS AND BEST PRACTICES (SBP) COMMITTEE MEETING MINUTES February 2, 2017

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMM STAFF/ CONSULTANTS
Grissel Granados, MSW, <i>Co-Chair</i>	Joseph Cadden, MD, <i>Co-Chair</i>	Jason Brown	Cheryl Barrit, MPIA
Thomas Puckett, Jr.	Wendy Garland, MPH	Kevin Donnelly	Jason Jones, MA
Octavio Vallejo, MD, MPH	Angélica Palmeros, MSW	Katja Nelson	Jane Nachazel
	Terry Smith, MPA		Yeghishe Nazinyan, MD, MS
			Doris Reed
		DHSP STAFF	
		None	

### CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards and Best Practices (SBP) Committee Meeting Agenda, 2/2/2017
- 2) **Minutes:** Standards and Best Practices (SBP) Committee Meeting Minutes, 1/5/2017
- 3) **Standards of Care:** Los Angeles County Commission on HIV, Universal Standards of Care, Updates February 2017, *Draft*
- 4) **Standards of Care:** Los Angeles County Commission on HIV, Standards of Care for Youth Transitional Case Management, *Draft, Updated February 2017*
- 5) **Standards of Care:** Standards of Care for Incarcerated and Post-Release Transitional Case Management, *Draft, Updated February 2017 for Expert Review*
- 6) **PowerPoint:** FY 2017 P-and-A Framework and Process, May, Review Paradigms, Review Operating Values, 2017
- 7) **Graphic:** Appendix A, Logic Model for HIV Prevention with Adults and Adolescents with HIV, *Last updated 12/11/2014*
- 8) **Questions:** Los Angeles County Commission on HIV, Standards and Best Practices Committee, Standards Review Guiding Questions, 1/2/2017
- 9) **Article:** Towards an integrated primary and secondary HIV prevention continuum for the United States: a cyclical process model, 2016

1. **CALL TO ORDER:** Ms. Granados called the meeting to order at 10:05 am.
2. **APPROVAL OF AGENDA:** Quorum was not achieved.  
**MOTION #1:** Approve the Agenda Order, as presented (**Postponed**).
3. **APPROVAL OF MEETING MINUTES:** Quorum was not achieved.  
**Motion 2:** Approve the 1/5/2017 Standards and Best Practices (SBP) Committee meeting minutes, as presented (**Postponed**).
4. **PUBLIC COMMENT, (Non-Agendized or Follow-Up):** There were no comments.
5. **COMMITTEE COMMENT, (Non-Agendized or Follow-Up):** There were no comments.
6. **EXECUTIVE DIRECTOR'S REPORT:**
  - Ms. Barrit reported a Joint SBP and Planning, Priorities and Allocations (PP&A) Committees Meeting was needed to address eligibility criteria and standards of care for housing services.

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- ➡ Ms. Reed will generate a doodle poll of SBP and PP&A members to identify a Joint Committees meeting time and date using the next scheduled meetings of the two Committees and a time preceding the next Housing Task Force meeting.

**7. CO-CHAIRS' REPORT:** There was no report.

**8. STANDARDS UPDATE:**

- Ms. Barrit reported multiple comments have been received. Most were minor reflecting SBP's strong development work. DHSP comments were due by 2/24/2017 and Ms. Granados referred additional youth reviewers that morning.
- A few comments addressed philosophical issues such as how to incentivize Incarcerated and Post-Release Transitional Case Management as well as measure accountability in meeting goals and standards. Such concerns need not be answered, but could be acknowledged as barriers to recruitment.
- Practical suggestions included allowing case managers to assist with a broader range of services and extending the number of meetings and amount of time allowed. Martha Tadessa, RN urged starting assessment in the Inmate Reception Center and discharge planning on admission. She noted increased recidivism in two to three weeks, mainly from lack of housing.
- Some suggestions in response included: reinforcing engagement via meetings for parolees, incentivizing participation with services such as food and a bed, and coordinating emergency shelter like that provided children in emergency situations. A key City and County HIV strategy is coordinated inmate entry and exit.
- ➡ Ms. Barrit will email Ms. Tadessa's comments to Mr. Brown to inform the Integration Advisory Board report.
- ➡ Comments will be incorporated and standards returned to SBP at its 3/2/2017 meeting for review prior to opening public comment at the Commission's 3/9/2017 meeting. SBP will consider any additional comments and finalize standards at its 4/6/2017 meeting prior to forwarding to the Commission's 4/13/2017 meeting for adoption.

**9. PREVENTION STANDARDS DEVELOPMENT:**

- Ms. Granados reported work with the contractor, Collaborative Research, would start the next week. It has worked with health jurisdictions throughout the United States and has experience with prevention standards.
- Ms. Barrit noted SBP identified a list of prevention standards a year ago. They are:
  1. Risk Screening and Risk Reduction
  2. Early HIV Testing
  3. Linkage/Retention and ART Adherence/Vital Suppression
  4. ART for Care and Prevention
  5. STI Prevention
  6. Reproductive Health and Pregnancy Related Prevention
  7. Medical and Social Factors
- Each standard will have its own Expert Review Panel (ERP) which will also address the youth, transgender, women and post-incarcerated special populations. SBP will review whether to hold ERPs for the special populations once standards are done.
- ERPs will be clustered over several days and each will receive two mailings. The first will include background information: the agenda, Standards Review Guiding Questions, Comprehensive HIV Continuum, Logic Model for HIV Prevention and the article on integrated primary and secondary HIV prevention. The second mailing will provide a timeline and draft standard at least two weeks prior to the meeting. The FY 2017 Paradigms and Operating Values will be provided at the meeting.
- The consultant will incorporate ERP suggestions into the draft or identify why a suggestion was not incorporated. The new iteration will be sent to the ERP and SBP two weeks after the meeting for review. After SBP review, it will be forwarded to the Commission to open a 20-day open comment period. SBP will review comments and return the updated iteration to the Commission for adoption. SBP will take into consideration any comments from the Commission floor at adoption. Then the standards will be finalized and posted on the Commission's website.
- The project team will review the review process to ensure efficient and productive use of reviewers' time and look for opportunities to further streamline the standards development and review process.
- ➡ Dr. Vallejo will forward Tim Vincent's presentation on stigma to Ms. Barrit.

**10. NEXT STEPS:** There were no additional items.

**11. ANNOUNCEMENTS:** There were no announcements.

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**12. ADJOURNMENT:** The meeting adjourned at 11:13 am.