



LOS ANGELES COUNTY  
COMMISSION ON HIV



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HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov> ORG • VIRTUAL WEBEX MEETING

Presence at virtual meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges and must verbally acknowledge their attendance in order to vote.  
Approved meeting minutes are available on the Commission's website; meeting recordings are available upon request.

**PLANNING, PRIORITIES AND ALLOCATIONS COMMITTEE**  
**MEETING MINUTES**

**Approved**  
**May 18, 2021**

April 20, 2021

| <b>COMMITTEE MEMBERS</b>                                                       |    |                                         |    |
|--------------------------------------------------------------------------------|----|-----------------------------------------|----|
| P = Present   A = Absent   EA = Excused Absence                                |    |                                         |    |
| Raquel Cataldo, Co-Chair                                                       | P  | Karl T. Halfman, MS                     | P  |
| Frankie Darling Palacios, Co-Chair                                             | A  | Damontae Hack, Alternate                | A  |
| Alexander Luckie Fuller                                                        | A  | William King, MD, JD (Leave of Absence) | EA |
| Everardo Alvizo, LCSW                                                          | P  | Miguel Martinez, MPH, MSW               | P  |
| Al Ballesteros, MBA                                                            | A  | Anthony M. Mills, MD                    | P  |
| Kevin Donnelly                                                                 | P  | Derek Murray                            | P  |
| Felipe Gonzalez                                                                | P  | LaShonda Spencer, MD                    | P  |
| Joseph Green                                                                   | EA | Maribel Ulloa                           | P  |
| Michael Green, PhD, MHSA                                                       | P  | Guadalupe Velasquez                     | A  |
| <b>COMMISSION STAFF AND CONSULTANTS</b>                                        |    |                                         |    |
| Cheryl Barrit and Carolyn Echols-Watson<br>Catherine LaPointe, Academic Intern |    |                                         |    |
| <b>DHSP STAFF</b>                                                              |    |                                         |    |
| Pamela Ogata, Victor Scott, and Jane Bowers                                    |    |                                         |    |

\* Some participants may not have been captured electronically. Attendance can be corrected by emailing the Commission.  
\*Members of the public may confirm their attendance by contacting Commission staff at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).

\*Meeting minutes may be corrected up to one year from the date of approval.

Meeting agenda and materials can be found on the Commission's website at <http://hiv.lacounty.gov/Portals/HIV/Commission%20Meetings/2021/Package/PPAVrtMtg%20Final%20Packet%20042021-merged%20File-updated.pdf?ver=VbkPLeG97uWyyvQGW0Mc1FA%3d%3d>

**CALL TO ORDER-INTRODUCTIONS-CONFLICTS OF INTEREST**

**I. ADMINISTRATIVE MATTERS**

**1. APPROVAL OF AGENDA**

**MOTION #1:** Approve the Agenda Order, as presented (*Passed by Consensus*).

**2. APPROVAL OF MEETING MINUTES**

**MOTION #2:** Approve the Planning, Priorities and Allocations Committee Meeting Minutes, as presented (*Passed by Consensus*).

## **II. PUBLIC COMMENT**

### **3. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

## **III. COMMITTEE NEW BUSINESS ITEMS**

### **OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMSREQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:**

Maribel Ulloa, on behalf of Housing Opportunities for Persons with AIDS (HOPWA) Program, requested Committee feedback and ideas on Special Projects of National Significance grant (SPNS) offered through the Department of Housing and Urban Development (HUD). HOPWA is submitting grant application(s).

- The SPNS will be on the May 18, 2021 PP&A agenda.

## **IV. REPORTS**

### **4. EXECUTIVE DIRECTOR/STAFF REPORT**

#### **a. Commission and Committee Updates**

- Cheryl Barrit, Executive Director reported on the following issues.  
The Health HIV survey was completed with an 80% response rate. The results will be presented at the May Commission meeting and will include responses from the key informant interviews.

The Standards and Best Practices Committee (SBP) are reviewing Substance Use and Residential Treatment standards. It was noted, SBP is informed by PP&A service priorities and allocations recommendations and standards inform DHSP in preparing Request for Proposals (RFP).

DHSP reported to SBP the results of their childcare and language surveys. These results will be presented at the Commission's May 2021 meeting. It was noted, the County of Los Angeles, County Counsel will only support licensed childcare services.

Laurie Aranoff will present on needs assessment for legal services at the consumer caucus. She looking to ensure a strong provider and consumer response to the survey.

It was asked if there was a standard for the use of Long Acting Injectables (LAI). It was pointed out standards are written for Ryan White service categories.

- However, the question would be taken back to SBP.

The Service Standards Revision Date Tracker was reviewed. The tracker includes approved standards and standards revision dates. DHSP included current program funding and contract expiration dates.

#### **b. Ending the HIV Epidemic Activities**

It was recommended the DHSP EHE plan be a standing item on the PP&A agenda for the purpose of discussing Committee activities that advance the goals of the DHSP EHE plan and synchronize efforts between the DHSP EHE Steering Committee and the Commission.

- EHE will become a standing item on the PP&A agenda.

## 5. CO-CHAIR REPORT

- a. **“So, You Want to Talk About Race?” Book Reading Activity.** Alasdair Burton read Chapter 3 beginning at Page 45.

## 6. DIVISION OF HIV AND STD PROGRAMS (DHSP) REPORT

### a. Fiscal Updates

DHSP reviewed Program Year (PY) 30 preliminary expenditure report. Expenditures are anticipated to exceed PY 30 allocations by \$1.7 million. DHSP is anticipating additional invoices for February 2021 expenditures before finalizing the PY 30 fiscal report. The County of Los Angeles closes their fiscal year June 30, 2021 and that will impact the completion of the fiscal report. The final report for PY30 expenditures is anticipated in August 2021.

### b. Contracts and Procurement Update

There were no contract or procurement updates.

## 7. PREVENTION PLANNING WORKGROUP

- a. Maribel Ulloa reminded the Committee of the Prevention Planning Workgroup (PPW) meeting scheduled for April 28, 2021 from 5:30PM to 7:00PM. DHSP is scheduled to provide prevention program information. Committee members were encouraged to attend.

## V. DISCUSSION

### b. Paradigms and Operating Values

The Committee reviewed and discussed Paradigms and Operating Values. The following recommendations were made.

- Reverse the order of Compassion and Equity within the Paradigm (decision making) values. (Equity will be the leading value supported by compassion.)
  - As part of Operating Values, it was recommended the definition for “Humility” should be modified to read as follows “.... and **willingness** to listen carefully to others.”
  - The Committee discussed the readability of Paradigms and Operating Values. It was noted the word Paradigms provide a barrier to understanding because it is not a commonly used word. The language used can provide barriers to those the Commission is charged to serve. It was noted, language should be plain and unthreatening.
- The Committee committed to a workgroup to modify readability of values expressed in the Paradigm and Operating Values.

### b. Multi-Year Allocations Review

The Committee reviewed approved allocations for PY 30, 31, & 32 as part of the DHSP Directives review.

### c. DHSP Directives PY 30, 31, & 32

The Committee discussed Directives and asked about the benefits of multi-year planning. It was noted, DHSP contract and allocation efforts uses Commission service standards when preparing Request for Proposals (RFP)s. However, due to COVID-19, staff responsible for contract preparation and execution are re-assigned. This has slowed contracting efforts.

The Committee recommended the Consumer Caucus are kept informed and encourage to participate in the planning process.

- The Paradigms and Operating Values, multi-year allocations and DHSP PY 30,31 & 32 Directives will be shared with the Consumer Caucus.
- Engage the Consumer Caucus to encourage active decision making within the planning process by providing ongoing training.
- Committee members are requested to read DHSP Directives to prepare for a conversation at the May 18, 2021 meeting.

## **V. NEXT STEPS**

### **8. TASK/ASSIGNMENTS RECAP:**

There were no additional tasks.

### **9. AGENDA DEVELOPMENT FOR NEXT MEETING:** There were no additional items.

## **VI. ANNOUNCEMENTS**

- Catherine La Pointe, Student Intern announced an upcoming National Youth HIV/AIDS Awareness Day (NYHAAD) Youth/Young Adult Panel Presentation. The event will include HIV 101, statistics and a question and answer with a youth panel. The event is scheduled for Thursday, April 29, 2021 from 5:00PM to 6:30PM.
- The Aging Task Force is hosting Age Sensitivity Training: Trading Ages. It is scheduled for May 6, 2021 from 11:00AM to 1:00PM.

### **10. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:** There were none.

## **VII. ADJOURNMENT**

### **11. ADJOURNMENT:** The meeting adjourned at approximately 2:46 pm.