



LOS ANGELES COUNTY COMMISSION ON HIV

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Approved
2/1/2018

STANDARDS AND BEST PRACTICES (SBP) COMMITTEE MEETING MINUTES

December 7, 2017

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMM STAFF/ CONSULTANTS
Grissel Granados, MSW, <i>Co-Chair</i>	Joseph Cadden, MD, <i>Co-Chair</i>	Jeannie Acdan	Cheryl Barrit, MPIA
Bradley Land	Wendy Garland, MPH	Jason Brown	Jane Nachazel
Thomas Puckett, Jr.	Angélica Palmeros, MSW	Tyler Evans, MD, MS, MPH, AAHIVS, DTM+H	Doris Reed
Ace Robinson, MPH			Julie Tolentino, MPH
		Joseph Green	
		AJ King, MPH	
		Lee Kochems, MA	DHSP STAFF
		Bernard May	None
		Katja Nelson	

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards and Best Practices (SBP) Committee Meeting Agenda, 12/7/2017
- 2) **Minutes:** Standards and Best Practices (SBP) Committee Meeting Minutes, 10/5/2017
- 3) **Minutes:** Standards and Best Practices (SBP) Committee Meeting Minutes, 11/2/2017
- 4) **Standards:** 2017, Los Angeles County, Commission on HIV, HIV Prevention Service Standards, Draft for Public Comments, Public Comment Period: 12/14/17-1/12/18, 12/7/2017
- 5) **Table:** Los Angeles County Commission on HIV, Housing Service Standards Matrix, *Draft*, 12/7/2017
- 6) **Standards:** Los Angeles County, Commission on HIV, Housing Service Standards, Temporary Housing Services, *Draft Updated*, Version 5, 12/7/2017
- 7) **Standards:** Los Angeles County, Commission on HIV, Housing Service Standards, Permanent Supportive Housing Services, *Draft Updated*, Version 5, 12/7/2017
- 8) **Timeline:** Standards Revision, Timeline as of December 7, 2017, Standards: Legal Services and Medical Care Coordination (MCC), 12/7/2017
- 9) **Standards:** Standards of Care, Los Angeles County Commission on HIV, Legal Assistance Services, 2017
- 10) **Standards:** Standards of Care, Los Angeles County Commission on HIV, Medical Care Coordination Services, 2017

CALL TO ORDER: Ms. Granados called the meeting to order at 10:10 am.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA:

MOTION #1: Approve the Agenda Order, as presented (*Passed by Consensus*).

2. APPROVAL OF MEETING MINUTES:

MOTION #2: Approve the 10/5/2017 and 11/2/2017 Standards and Best Practices (SBP) Committee Meeting Minutes, as presented (*Passed by Consensus*).

II. PUBLIC COMMENT

3. **OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

III. COMMITTEE COMMENT

4. **NON-AGENDIZED OR FOLLOW-UP:**

- Mr. Green reported the first Community Advisory Board (CAB)/Consumer Caucus Meet and Greet was 12/6/2017. LaShonda Spencer, MD presented on PrEP, Undetectable=Untransmittable (U=U), and challenges women face pertaining to HIV. The 20 attendees from seven CABs were also provided information needed to beta test HIV Connect.
- Ms. Barrit noted the Meet and Greet was developed over the past year to foster collaboration among HIV-related CABs. Contact information collected will support more regular meetings in future. She thanked Mr. Green for his coordination.
- While the first effort focused on UCLA CABs, Mr. Green said consumers were also asked to invite leadership of their CABs. The attendance goal for the first event was 20-30. In fact, 59 people RSVPd, but the fires especially hampered attendance.
- Ms. Granados added the new Request For Proposals (RFP) for prevention in vulnerable populations requires programs to have CABs. Some agencies historically have had CABs while others will be starting them. The Centers for Disease Control and Prevention (CDC) is also now requiring CABs for its directly funded grants.
- Mr. Green reported he reached out to the West Hollywood Transgender Advisory Board on 12/6/2017. He provided HIV Connect beta testing cards to encourage input and highlighted the need for transgender voices on the Commission.
- Mr. Robinson reported the City of Long Beach Department of Health and Human Services has now signed on to the U=U consensus statement. He especially urged Commission members representing majority minority communities to ensure U=U is general knowledge to close information gaps. He added Gilead is sponsoring a PrEP Talk on 12/8/2017 at 6:00 pm.
- Ms. Granados will contact Bienestar to encourage signing on to the U=U consensus statement. Bienestar did a U=U campaign in Spanish the week before World AIDS Day, but has not yet signed the statement.
- Ms. Reed will add Dr. Evans to the Transgender Caucus contact list. The next meeting will be 1/22/2017, at 10:00-12:00.
- Ms. Barrit will request a report back at the Commission meeting from Ricky Rosales on the 12/4-5/2017 Biomedical HIV Prevention Summit (NMAC National HIV PrEP Summit) held in New Orleans, LA.

IV. REPORTS

5. **EXECUTIVE DIRECTOR'S REPORT:**

- Ms. Barrit reported Ms. Tolentino wrote a memorandum to the Health Deputies and the Board of Supervisors (BOS) pursuant to the Commission's 11/9/2017 motion to the BOS recommending sign-on to the U=U consensus statement. The memorandum is now under Executive Office review. It should be ready to rejuvenate activities in January.
- Supervisors take turns as Chair with Sheila Kuehl assuming the role in January. Her Senior Health Deputy, Elan Schultz, has been a great partner of the Commission. He will now chair the Health Deputies Cluster which should facilitate access.
- Ms. Barrit said the office was receiving requests for copies of the Los Angeles County (LAC) HIV/AIDS Strategy plan, pledge cards, and pins. Staff is working with Kyle Baker, DHSP, to obtain supplies.
- She will work with Commission Co-Chairs Ms. Granados and Ricky Rosales to have dedicated discussions on the Strategy in Committees and at the Commission to sustain community engagement. In the next few weeks, Ms. Barrit will also draft a document which defines role, and key implementation activities. The major Strategy shift is from a SPA to a Health District focus. Engaging elected officials to champion the Strategy will be critical since Health Districts do not have area health officers. The Cities of Long Beach, Los Angeles, Pasadena, and West Hollywood are represented on the Commission and can serve as prototypes.

6. **CO-CHAIRS' REPORT:** There was no report.

7. **ELECTION OF NEW CO-CHAIRS:**

- Co-Chairs are elected for one-year terms. Commission Bylaws require candidates to have served on a Committee for a minimum of 12 months, but Committees can continue with one Co-Chair or the Committee can lift the requirement.
- Ms. Granados is stepping down to assume the Commission Co-Chair seat. Dr. Cadden's interest was not known.

- Mr. Robinson was nominated for Committee Co-Chair and accepted. Ms. Barrit will check on his time in the Committee.
- Nominations will close and elections will be held at the next meeting.

8. PREVENTION STANDARDS:

- Ms. Barrit reviewed revisions since the last meeting. In particular, the new CDC Notice of Funding Opportunity (NOFO) was reviewed to update performance measures as pertinent to standards and the section on prevention for HIV-positives was re-inserted consistent with the NOFO. Stronger language was also added on linkage to both biomedical prevention and medical care which included a key recommendation to reduce the target for linkage from within 30 days to within 14 days.
- Mr. King acknowledged linkage within 14 days is a stretch, but reflects the sense of urgency. Operationalizing it is separate but, by pushing the standard, conversations on adapting capacity to meet aspirations will occur organically. Dr. Evans noted an AIDS Healthcare Foundation (AHF) intake appointment takes 40 minutes which would be difficult, but a first medical visit might be a shorter meet and greet with labs. Mr. Kochems suggested tracking results of different first appointment models.
- Ms. Barrit also called attention to the Universal Standards that reflect common themes from the Expert Review Panels. The Universal Standards precede actual service components. Agencies may not directly provide all components but, depending on their own services, may partner with another agency(ies) to ensure the full complement of service components.
- Mr. Kochems did not wish to suggest a change, but did want to comment on Universal Standards language on Cultural Humility, i.e., "...cultural humility acknowledges that it is impossible to be adequately knowledgeable about cultures other than one's own." There are anthropologists, sociologists, and others who would disagree. There are specialists from outside a culture who know and are more than adequately capable of functioning competently within a culture not their own, e.g., outside people crossing boundaries among Native American cultures brought out unaddressed two spirit conversations.
- It is a good standard in that it is not talking about scientists, professionals, or others who have worked within cultures a long time. On the other hand, if a culture is an encyclopedia of all its knowledge, beliefs, behaviors, traditions - then no one adequately knows even their own culture. He urged highlighting differences between the planning context and encouraging service providers to really listen to their clients. He suggested a review of language pertaining to "adequate" and "function" in light of both the individual experience and cultural knowledge over a period of time.
- Mr. Robinson distinguished between studying a culture and understanding what it is to be of that culture. "Cultural humility" must be retained to ensure voices of those with lived experience are not subjugated to others as in the past.
- Ms. Granados felt the spirit behind the language was that no one can be an expert on another person's life.
- Ms. Barrit will distribute a complete copy of the Standard by email as the one in the packet was missing a page.
- Continue review of "Cultural Humility" section of Universal Standards.

MOTION #3: Approve the Prevention Standards, as presented, for public comment (*Passed by Consensus*).

9. HOUSING STANDARDS:

- Ms. Barrit reported most revisions were minor. She worked with Terina Keresoma, DHSP Housing Grants Manager, to revise some language, e.g., the assessment changed from credit history to foundational personal finance skills.
- Multiple comments were received on increasing emergency shelter days due to challenges in housing people. Originally, the Standard provided 60 days. It was increased to 90 days for public comment purposes. That is feasible due to Ryan White funding although, in general, 90 days is no longer considered emergency housing.
- Likewise, the hotel/motel and meal voucher limit was increased from 30 to 60 days and three meals per day were added.
- Services will offer either Intensive Case Management or an Individual Service Plan, but not both to reduce provider burden.

MOTION #4: Approve the Housing Standards, as presented, for public comment (*Passed by Consensus*).

V. DISCUSSION ITEMS

10. UPCOMING STANDARD REVIEWS:

- A. **Standard Revision Timeline:** Ms. Reed and Ms. Tolentino reviewed the timeline which runs from now through May 2018. Legal Assistance Services is launched first as it is simpler. Activities are staggered with Medical Care Coordination (MCC).
- B. **Legal Assistance Services:**
 - Ms. Tolentino recommended reframing the section on slowing the epidemic to focus on reducing stigma and expanding the section on improving wellness to address all Social Determinants of Health (SDH).

- She also suggested a greater focus on immigration in light of the political climate and, consistent with discussion at the Public Policy Committee, a focus on policies that preserve the rights of the populations that we serve.
 - Ms. Reed raised the question of whether references to SPAs need to be shifted to Health Districts across standards consistent with the LAC HIV/AIDS Strategy shift. Citations should also be checked for relevance and currency.
 - Mr. Robinson suggested adding support pertaining to insurance denials, landlord-tenant issues, and estate planning.
 - Ms. Barrit said the Legal Assistance Services RFP has been released and proposals are due 1/8/2018 so the timing will allow this work to influence contractual negotiations. The small investment is focused mainly on referrals to benefits.
 - Reach out to the following for feedback: Gay and Lesbian Center (Long Beach and Los Angeles); Inner City Law Center; Legal AID Foundation; Long Beach Law; Public Counsel; Transgender Law Center; Will Watts, Esq.; Williams Institute (Ayako Miyashito, JD).
 - Mr. Kochems will email contact information for attorneys and clients likely interested in providing feedback to staff. Other attendees may email additional names as well.
 - Ms. Barrit will follow-up to ensure legal resources are included in HIV Connect.
- C. **Medical Care Coordination (MCC) Services:** Ms. Barrit reported Ms. Garland will provide more recent data for review and Pamela Ogata will provide a list of contractors to contact for feedback.

VI. NEXT STEPS

11. **TASK/ASSIGNMENTS RECAP:** There were no additional items.

12. **AGENDA DEVELOPMENT FOR NEXT MEETING:**

- Staff will conduct a poll to assess quorum for the next scheduled meeting on 1/4/2018.

VII. ANNOUNCEMENTS

13. **OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:** There were no announcements.

VIII. ADJOURNMENT

14. **ADJOURNMENT:** The meeting adjourned at 11:40 am.