

AGENDA FOR THE REGULAR MEETING OF THE  
LOS ANGELES COUNTY COMMISSION ON HIV  
OPERATIONS COMMITTEE

THURSDAY, SEPTEMBER 28, 2017, 10:00 A.M. – 12:00 P.M.

COMMISSION OFFICES  
3530 WILSHIRE BOULEVARD, SUITE 1140, 11<sup>TH</sup> FLOOR  
LOS ANGELES, CALIFORNIA 90010  
(213) 738-2816 / FAX (213) 637-4748  
HIVCOMM@LACHIV.ORG



Members: Co-Chair Traci Bivens-Davis, Co-Chair Kevin Stalter, Commissioner Danielle Campbell, Commissioner Raquel Cataldo, Commissioner Michele Daniels, Commissioner Kevin Donnelly, Commissioner Bridget Gordon, Commissioner John Palomo, Commissioner Juan Preciado, Commissioner Joseph Green

AGENDA POSTED: September 25, 2017

ATTENTION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

ACCOMMODATIONS, American Sign Language (ASL) Interpreters, readers, or assistive listening devices are available with at least 3-business days notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. to 5:00 p.m., Monday through Friday.

Para información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. y 5:00 p.m. de lunes a viernes.

SUPPORTING DOCUMENTATION can be obtained at the Commission on HIV Website at: <http://hiv.lacounty.gov>

NOTES on AGENDA SCHEDULING, TIMING, POSTED and ACTUAL TIMES, TIME ALLOTMENTS, and AGENDA ORDER: Because time allotments for discussions and decision-making regarding business before the Commission's standing committees cannot always be predicted precisely, posted times for items on the meeting agenda may vary significantly from either the actual time devoted to the item or the actual, ultimate order in which it was addressed on the agenda. Likewise, stakeholders may propose adjusting the order of various items at the commencement of the committee meeting (Approval of the Agenda), or times may be adjusted and/or modified, at the co-chairs' discretion, during the course of the meeting.

If a stakeholder is interested in joining the meeting to keep abreast of or participate in consideration of a specific agenda item, the Commission suggests that the stakeholder plan on attending the full meeting in case the agenda order is modified or timing of the items is altered. All Commission committees make every effort to place items that they are aware involve external stakeholders at the top of the agenda in order to address and resolve those issues more quickly and release visiting participants from the obligation of staying for the full meeting.

External stakeholders who would like to participate in the deliberation of discussion of an a posted agenda item, but who may only be able to attend for a short time during a limited window of opportunity, may call the Commission's Executive Director in advance of the meeting to see if the scheduled agenda order can be adjusted accordingly. Commission leadership and staff will make every effort to accommodate reasonable scheduling and timing requests—from members or other stakeholders—within the limitations and requirements of other possible constraints.

Call to Order.

10:00 A.M. – 10:02 A.M.

**I. ADMINISTRATIVE MATTERS**

- |    |                             |            |                         |
|----|-----------------------------|------------|-------------------------|
| 1. | Approval of Agenda          | MOTION # 1 | 10:02 A.M. – 10:05 A.M. |
| 2. | Approval of Meeting Minutes | MOTION # 2 | 10:05 A.M. – 10:07 A.M. |

**II. PUBLIC COMMENT**

10:07 A.M. – 10:10 A.M.

3. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.

**III. COMMITTEE COMMENT**

10:10 A.M. – 10:13 A.M.

4. Non-agendized or Follow-Up

**IV. REPORTS**

5. **Executive Director's Report** 10:13 A.M. – 10:20 A.M.

New Agenda Format  
Update on the 11/09/17 Annual Meeting

6. **Co-Chairs' Report** 10:20 A.M. – 10:30 A.M.

November and December Meeting Schedule for the Operations Committee.

7. **Membership Management Report** 10:30 A.M. – 10:40 A.M.

1. Membership Management

a. Membership Application(s):

- |   |            |
|---|------------|
| 1. Lee Kochems: Behavioral/Social Scientist Seat                | MOTION # 3 |
| 2. Diana Oliva: Provider Representative #2                      | MOTION # 4 |
| 3. William King, MD: HIV Stakeholder #7                         | MOTION # 5 |
| 4. Andrew Lopez: Alternate,<br>UC Supervisorial District #2     | MOTION # 6 |
| 5. Marcos Garcilazo: Alternate,<br>UC Supervisorial District #3 | MOTION # 7 |
| 6. Monica Sor: UC, Service Planning Area #8                     | MOTION # 8 |
| 7. David Cunningham: Alternate,<br>UC Supervisorial District #4 | MOTION # 9 |

8. **Community Engagement Report** 10:40 A.M. – 11:00 A.M.

Task assignments

- 9. Training and Orientation Report** 11:00 A.M. – 11:30 A.M.
- A. Member Orientation (October 12)
  - B. Mentorship Pairs
  - C. 2018 Training Schedule

**V. NEXT STEPS** 11:30 A.M. – 11:45 A.M.

- 10. Task/Assignments Recap
- 11. Agenda development for the next meeting

**VI. ANNOUNCEMENTS** 11:45 A.M. – 12:00 P.M.

- 12. Opportunity for members of the public and the committee to make announcements

**VII. ADJOURNMENT** 12:00 P.M.

- 13. Adjournment for the meeting of September 28, 2017.