

APPROVED**3.25.21**
**LOS ANGELES COUNTY
COMMISSION ON HIV**


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 HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov> ORG • VIRTUAL WEBEX MEETING

*Presence at virtual meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges and must verbally acknowledge their attendance in order to vote.
 Approved meeting minutes are available on the Commission's website; meeting recordings are available upon request.*

**EXECUTIVE COMMITTEE
MEETING MINUTES**

February 25, 2021

MEMBERS PRESENT	MEMBERS PRESENT (cont.)	PUBLIC (cont.)	COMM STAFF/ CONSULTANTS
Bridget Gordon, <i>Co-Chair</i>	Mario Pérez, MPH	Jayshawnda Arrington	Cheryl Barrit, MPIA
David Lee, MPH, LCSW, <i>Co-Chair</i>	Juan Preciado	Alasdair Burton	Carolyn Echols-Watson, MPA
Raquel Cataldo	Kevin Stalter	Geneviève Clavreul, RN, PhD	Dawn McClendon
Frankie Darling-Palacios	Justin Valero, MA	Kevin Donnelly	Jane Nachazel-Ruck
Erika Davies		LCDR Jose Antonio Ortiz, MPH	
Lee Kochems, MA	MEMBERS ABSENT	Eddie Sanyer	DHSP STAFF
Carlos Moreno	Michele Daniels		Julie Tolentino, MPH
Katja Nelson, MPP			

*Some participants may not have been captured electronically. Attendance can be corrected by emailing the Commission.

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Executive Committee Meeting Agenda, 2/25/2021
- 2) **Code:** Code of Conduct, 4/11/2019
- 3) **Report:** 2020: Rising Above the Challenge, Annual Report January – December 2020
- 4) **Table:** Los Angeles County Commission on HIV (COH) 2021 Master Work Plan, Draft/For Review and Discussion Only, 1/5/2021
- 5) **Framework:** Los Angeles County Commission on HIV, Commitment to Racial Justice Framework, *Draft 1/20/2021/Executive Committee 1/28/2021*
- 6) **Letter:** COVID-19 Vaccination PLWH and Equity Advocacy Letter, *Draft 2/2021*
- 7) **Flyer:** Stop HIV Together: a virtual panel discussion with Black American Community Leaders, 2/2021
- 8) **Flyer:** Black African American Community (BAAC) Task Force, Social Media Kit, 2/2021
- 9) **Table:** 2021 Work Plan – Planning, Priorities and Allocations Committee, *Draft 2/16/2021*
- 10) **Table:** Standards and Best Practices Committee 2021 Work Plan, *Updated 2/18/2021*
- 11) **Table:** Los Angeles County Commission on HIV 2021 Work Plan (WP) – Operations Committee, *Draft for 1/28/2021 Ops Meeting*
- 12) **Table:** Consumer Caucus Workplan 2021, *Updated 2/18/2021*
- 13) **Table:** Los Angeles County Commission on HIV 2021, Women's Caucus Workplan, 1/26/2021
- 14) **Table:** Los Angeles County Commission on HIV 2021, Aging Task Force Workplan, 2/2/2021
- 15) **Table:** Los Angeles County Commission on HIV 2021, Black African American Community (BAAC) Task Force Workplan, 2/22/2021
- 16) **Table:** 2021 Work Plan – Planning, Priorities and Allocations Committee, *Draft 2/16/2021*
- 17) **Roster:** 2021 Membership Roster, *Updated 2/8/2021*
- 18) **Table:** Planning Council/Planning Body Reflectiveness, *Updated 1/26/2021*
- 19) **Policy/Procedures:** No. #08.3204: Commission and Committee Meeting Absences, *Approved 7/11/2019*
- 20) **Letter:** Michele Daniels, 2/3/2021
- 21) **Letter:** Diamante Johnson, 2/4/2021

CALL TO ORDER-INTRODUCTIONS-CONFLICTS OF INTEREST

- Ms. Gordon called the meeting to order at 1:03 pm. She noted the meeting was being recorded. Housekeeping reminders were in the Chat box. Questions and/or comments may be placed there as well. The agenda is also available on the Commission's website. All are asked to mute themselves when not speaking. And be kind. We are all in this together.
- Committee Members introduced themselves and identified care and/or prevention conflicts of interest.

I. ADMINISTRATIVE MATTERS

1. APPROVAL OF AGENDA

MOTION #1: Approve the Agenda Order, as presented (*Passed by Consensus*).

2. APPROVAL OF MEETING MINUTES

MOTION #2: Approve the Executive Committee Meeting Minutes, as presented (*Postponed*).

II. PUBLIC COMMENT

- 3. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no comments.

III. COMMITTEE NEW BUSINESS ITEMS

- 4. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:** There were no items.

IV. REPORTS

5. EXECUTIVE DIRECTOR/STAFF REPORT

A. Commission/County Operational Updates

- Ms. Barrit acknowledged the birthdays today of both Sonja Wright and Jane Nachazel-Ruck. This will also be the last meeting Ms. Nachazel-Ruck covers. She will focus on writing prior to well-deserved retirement at the end of March.
- Department of Public Health (DPH) staff continue to be assigned as Disaster Service Workers (DSWs) to various COVID-19 related tasks such as support for vaccination clinics. Commission staff receive assignment calls periodically, but have not been deployed recently. The Executive Office does lean on Commission staff to promote vaccination clinics and a variety of COVID-19 as well as HIV support such as helping community members connect with testing and vaccination.
- The Commission's Annual Report to the Board of Supervisors (Board) was in the packet for review.

B. HealthHIV Assessment Regarding Planning Council (PC) Effectiveness – SURVEY REMINDER

- Ms. Barrit thanked all who submitted surveys and issued a friendly reminder to those who have not. The HealthHIV team update indicates submissions are improving, but 100% participation is needed for the most accurate assessment.
- If a survey cannot be completed in one setting, the person can return to pick up wherever the person left off.

C. Los Angeles County (LAC) Human Relations Commission Partnership

- The Human Relations Commission presented to this Committee last month on their efforts to carve out training and skills building workshops within full Commission meetings starting in March 2021.
- Follow-up reports to the Executive Committee will be scheduled based on the assessments of the Co-Chairs and staff.

D. Ending the HIV Epidemic (EHE) and Commission Activities

- Ms. Barrit highlighted that the Planning, Priorities and Allocations (PP&A) Committee has formed a Prevention Planning Work Group led by Alexander Luckie Fuller, Miguel Martinez, and Maribel Ulloa. The first virtual community meeting will be 3/22/2021 from 5:30 to 7:00 pm. A meeting notice was set out early to encourage broad participation.
- DHSP will provide an overview of the EHE Plan and a report on the prevention portfolio in Los Angeles County (LAC).
- Efforts were ongoing to identify a contractor to assist the Commission with Item 3, Master Work Plan, pertaining to strategic planning for development of a Commission EHE operational plan.

6. CO-CHAIR REPORT

- A. 2/11/2021 Commission Meeting Follow Up and Feedback:** There was no feedback.

B. So You Want to Talk About Race? – Book Reading Activity

- Ms. Gordon felt reading at only full body meetings would take too long so preferred reading at all standing meetings.
- Mr. Lee suggested including a few standard questions to guide discussion, e.g., What was the reading's overall theme?
- Ms. Gordon had suggested 10 pages as a reasonable time meeting time allotment, but Mr. Stalter asked about natural breaks such as chapters. Ms. Barrit noted chapters vary in length and do not include subchapters per se.
- Mr. Preciado noted the audio book is 7 hours and 42 minutes. A free trial subscription is available on Audiobooks.com. Mr. Sanyer noted he had downloaded Alexa to read it to him. Ms. McClendon was ordering books for Members.
- Mr. Stalter suggested assigning a chapter prior to each standing meeting, discussing it during the meeting, and then each body bringing their insights to discuss during the full Commission meeting.
- Ms. Gordon felt it a powerful communal experience for all to hear the same thing at the same time. It could encourage attendance at the various bodies. Requesting people read selections separately seems like a big ask. Mr. Kochems added 12 step meetings often read a selection followed by reflections. He felt the three key components were: sharing a learning experience, admitting we "don't know it all" while getting to know one another, and a follow-up discussion.
- Mr. Lee suggested all might read it prior to a separate meeting or section of meeting to discuss the material.
- Ms. Gordon emphasized this topic needs to be an ongoing one at the top of deliberations rather than a one-time effort. This activity should also complement the LAC Human Resources Commission interactive work at Commission meetings. They have said they will use selections from the book so might participate in other standing meetings as well, but Ms. Barrit felt it unlikely they would be able to attend all the Committee meetings.
- ➡ Assign all Commissioners to read one of the 17 chapters of the book in consecutive order. Some short chapters might be combined with the preceding or following chapter. Request a volunteer from each Commission or Committee meeting to read a selection from that chapter(s) out loud. Two or three standing questions can then be opened for attendee comment, e.g., How did the passage resonate with them? How does it apply to the Commission's work?

C. COVID-19 Vaccination Priority for People Living with HIV/AIDS (PLWHA)

- Ms. Barrit noted a letter drafted per Commission request in the packet. Mr. Kochems complimented the letter especially contextualizing the advocacy with the New York and the JAMA references. He did suggest more targeted advocacy to partner with not simply, e.g., "community organization," but with the HIV service organization and harm reduction infrastructure already in place and reaching these hard to reach populations.
- He noted long-term survivors, despite Highly Active Antiretroviral Therapy (JHAART), still suffer from inflammation, co-morbidities, and factors like medication side effects resulting in biological exceeding chronological age. He suggested using the Morbidity and Mortality Weekly Report (MMWR) that indicated LGBTQ populations are highly impacted.
- He also suggested adding Pasadena and Long Beach Health Jurisdictions to the letter's distribution. Complimentary efforts can be referenced from agencies like APLA Health and, when agenda'd at the Board, he urged consumer testimony and memorials to those lost to facilitate upwards pressure on the state. He felt listing the entire Commission membership, or at least the Executive Committee, lends a letter more weight.
- Mr. Lee suggested using as much published data as possible to bolster the request to public health officials.
- Mr. Pérez recommended being clearer on the letter's audience. The Centers for Disease Control and Prevention (CDC) and the State of California continue to establish vaccination priorities. To date, LAC has acquiesced to those guidelines. The Board and DPH leadership should hear the message, but the more the Commission can signal that it has paid very close attention to all the things that influence this process the better, e.g., a significant proportion of PLWHA are aging; and, since the last call, DHSP has confirmed that 20%-30% of PLWHA also have a diagnosis of diabetes.
- The State did attempt to level the playing field regarding vaccination access with a targeted campaign in Oakland and Los Angeles. Unfortunately, it relied on a code that was widely shared so the campaign did not serve its intended purpose of prioritizing African American and Latino residents. Every effort is being made to reach high risk populations.
- For that reason, he felt it important to offer specific recommendations for how to ensure registration is accessible or how to distribute vaccines. We are in a Darwinian, survival of the fittest, environment in terms of things like access to information technology or free time to continuously refresh a website. Suggestions should address such issues.
- He added that Craig Pulsipher, MPP, MSW, Associate Director, Government Affairs, APLA Health, was in Sacramento advocating on priority nuances. For example, those immune-compromised due to organ transplantation are prioritized before other immune-compromised people, but the science is thin. Eliminating the distinction would be helpful.
- Frankie Darling-Palacios urged further highlighting the systemic iniquities that hinder achievement of optimal health. In terms of specific suggestions, coordination with unions such as SEIU could be very helpful.

- Ms. Nachazel-Ruck said those with co-morbidities may be eligible as of 3/15/2021. Volunteers could help with sign-up.
- Mr. Pérez said some healthcare providers will be helping with vaccination. LAC expected to go from up to 180,000 doses per week to some 340,000. It estimates it can dispense some 180,000 doses to patients in four days so there is ample capacity to vaccinate more people as doses increase. The addition of the Johnson and Johnson vaccine will also vastly facilitate broadening access because it is over 70% effective, has less restrictive refrigeration requirements, and only requires one dose. Planning is hard now since LAC only receives a week's notice of how many doses are coming.
- ➡ Ms. Barrit will request final Commissioner COVID-19 HIV vaccination letter feedback within 24 hours to expedite final revisions. It is hoped the letter may influence addition of HIV to the expected 3/15/2021 list of eligible co-morbidities.

D. 2/24/2021 Prevention through Active Community Engagement (PACE) Listening Session in Commemoration of National Black HIV/AIDS Awareness Day (NBHAAD)

- Ms. Gordon reported the *Stop HIV Together* listening session and panel discussion drew 83 attendees.
- One active discussion topic was the still major issue of stigma. External stigma at providers may be a barrier before the patient is even able to engage with services to address internal stigma. An event flyer was in the packet for review.
- Ms. Barrit complimented Ms. Gordon, Mr. Lee, and Danielle Campbell, MPH on sharing the great work of the Commission with attendees and explaining how racism intersects with HIV work.

E. 2021 Committee Work Plans

- Ms. Barrit called attention to the Committee, Caucus, and Task Force Work Plans in the packet. While not all have been finalized as yet, they represent a good start. Frankie Darling-Palacios and Alexander Luckie Fuller, recent Transgender Task Force Co-Chairs, will be working with Ms. Barrit to develop that Task Force's Work Plan.
- A commonality among the groups is requests for data. It is especially important to drive the Priority Setting and Resource Allocations (PSRA) process. Ms. Barrit will coordinate requests supporting Commission work with DHSP.

F. At Large Executive Committee Member Open Nominations – REMINDER and ONGOING: Two seats were open.

7. DIVISION OF HIV AND STD PROGRAMS (DHSP) REPORT

A. Fiscal, Programmatic, and Procurement Updates

- Mr. Pérez asked to move the STD surveillance report requested by the Commission from the March to the April Commission meeting and expand it, as noted below, to include program response and HIV data. Only one staff is left to meet critical surveillance needs with others redeployed as Disaster Service Workers (DSWs).
- There was a dip in new HIV diagnoses for a few months after COVID-19 began to take a foothold but, by November 2020, numbers had increased and exceeded November 2019 numbers. About six Health Districts had notable increases compared to 2019, including: Antelope Valley, El Monte, Pomona, East Los Angeles, and Whittier.
- There was a similar trend for STDs with a dip followed by increases compared to 2019, especially in areas with increases in syphilis overall and among women, and with increases in gonorrhea among men and women.
- Preliminarily, there were 113 congenital syphilis cases in 2020 with two cases still to be reconciled. DHSP has a good sense of which geographic areas are most impacted by this unfortunate level of congenital syphilis.
- Regarding housing, the State of California has approved a \$2.5 billion rental assistance program. Mr. Pérez has had a preliminary conversation with DHSP's partners at Housing Opportunities for Persons With AIDS (HOPWA), especially on coordination of EFA, HOPWA, and the new program and will be working with Maribel Ulloa, HOPWA, to that end.
- ➡ Move DHSP update on STD surveillance data from March to April Commission meeting due to staffing shortages. The report will include the response to the growing STD crisis, particularly around syphilis and congenital syphilis, as well as a preliminary report on HIV data from last year.

(1) Emergency Financial Assistance (EFA) Updates

- To date, 49 applications have been received with 21 approved and 28 pending review, mainly due to incomplete applications. DHSP was working closely with Alliance for Housing and Healing (Alliance) and Housing For Health (HFH) to review the applications as quickly as possible.
- There was an uptick in direct calls with 22 to Alliance and 25 to HFH from clients not connected to Medical Care Coordination (MCC). Those calls have since subsided, but the portal to services was being used.
- ➡ Mr. Pérez will update the status of enquiries from non-MCC clients at the next Executive Committee meeting.

B. Ending the HIV Epidemic (EHE) Activities

- Ms. Tolentino reported DHSP was working to ramp up its EHE team and has been able to bring on two new people. DHSP was also working on documentation to bring on temporary staff which, hopefully, will happen more quickly.
- Training on implicit bias and medical mistrust was one recommendation from the Black African American Community (BAAC) Task Force to DHSP. The DHSP training team has developed a PowerPoint now under final review.
- ➡ After final review, DHSP will present the Implicit Bias/Medical Mistrust PowerPoint at the next BAAC Task Force Meeting or another identified time for Commissioner feedback to ensure it meets the identified need.

8. STANDING COMMITTEE REPORTS

A. Operations Committee

(1) Membership Management

- Mr. Moreno reported the majority of that morning's meeting was on membership management, as noted below.
- ➡ Restart update at beginning of membership report on: number of vacancies; number of Unaffiliated Consumer vacancies; and the number of Alternates opposite a vacant full seat.

(a) Attendance Letters

↳ **Eduardo Martinez:**

- Mr. Martinez has not yet responded. The seat will be vacated if he does not respond by the next meeting.

↳ **Tony Spears**

- Mr. Spears responded to Ms. Barrit per the letter's instructions. He expressed interest in remaining on the Commission, but noted challenges in his personal life as well as challenges in accessing meetings virtually.
- Staff will provide Mr. Spears with a one-on-one tutorial to assist him in accessing meetings virtually.

↳ **Amiya Wilson**

- Ms. Wilson also responded to Ms. Barrit with interest in remaining despite personal challenges.
- A move from a full to an Alternate seat was offered as a means to provide more support. See Motion #9.

(b) Seat Vacates

↳ **Michele Daniels**

- Ms. Daniels attended the morning's Operations Committee to advocate for remaining on the Commission. She acknowledged challenges, including with her phone, and agreed to move to an Alternate seat in order to remain active while she addresses her challenges.
- As Ms. Daniels will no longer be on a full seat, she will no longer be eligible to fill the Executive At-Large position and that position is therefore vacated.

MOTION #3: Approve recommendation to vacate membership seat of Michele Daniels, Unaffiliated Consumer, SPA 1, as presented or revised (**Amended at Operations Committee**).

MOTION #3A: Approve recommendation to change membership seat of Michele Daniels from Unaffiliated Consumer, SPA 1 to Alternate, as presented (**Passed: Yes** – Darling-Palacios, Kochems, Moreno, Nelson, Pérez, Stalter, Valero, Gordon; **No** - none; **Abstentions** - none).

↳ **Diamantae Johnson**

- Mr. Johnson has had excessive absences and received multiple letters on the matter without response.
- Frankie Darling-Palacios asked if only letters were sent or there were other attempts to contact him. Staff verified that multiple attempts were made to reach out to him via all available contact routes.
- It is made clear to Commissioners leaving the body that they are always welcome to re-apply in future.

MOTION #4: Approve recommendation to vacate membership seat of Diamante Johnson, Unaffiliated Consumer, Supervisorial District 5, as presented (**Passed: Yes** – Cataldo, Kochems, Moreno, Nelson, Pérez, Stalter, Valero, Gordon; **No** - none; **Abstentions** - Darling-Palacios).

(c) Membership Seat Changes

↳ **Miguel Alvarez to HIV Stakeholder #8**

MOTION #5: Approve recommendation to change membership seat of Miguel Alvarez from Alternate (#51) to HIV Stakeholder #8, as presented (**Passed: Yes** – Cataldo, Darling-Palacios, Kochems, Moreno, Nelson, Pérez, Stalter, Valero, Gordon; **No** - none; **Abstentions** - none).

↳ **Alasdair Burton to Alternate (#21)**

- Mr. Pérez asked why Mr. Burton was not moving to a full seat. He has been very active as an Alternate behind Pamela Coffey. She did not attend regularly in the past, but was now more active reducing Mr.

Burton's opportunity to fully participate and vote. He does not meet one Unaffiliated Consumer requirement, but can retain full participation and voting privileges by moving behind a vacant full seat.

- Mr. Burton was willing to move to another Alternate seat to vote, but would enjoy a full seat one day.

MOTION #6: Approve recommendation to change membership seat of Alasdair Burton from Alternate (#24) to Alternate (#21), as presented (**Passed: Yes** – Cataldo, Darling-Palacios, Kochems, Moreno, Nelson, Pérez, Stalter, Valero, Gordon; **No** - none; **Abstentions** - none).

☞ **Thomas Green to Provider Representative #5**

- Mr. Green will represent APAIT, an AIDS Service Organization (ASO).

MOTION #7: Approve recommendation to change membership seat of Thomas Green from Alternate (#15) to Provider Representative #5, as presented (**Passed: Yes** – Cataldo, Darling-Palacios, Kochems, Moreno, Nelson, Pérez, Stalter, Valero, Gordon; **No** - none; **Abstentions** - none).

☞ **Nestor Kamurigi to Unaffiliated Consumer, Supervisorial District 2**

MOTION #8: Approve recommendation to change membership seat of Nestor Kamurigi from Alternate (#28) to Unaffiliated Consumer, Supervisorial District 2, as presented (**Passed: Yes** – Cataldo, Darling-Palacios, Kochems, Moreno, Nelson, Pérez, Stalter, Valero, Gordon; **No** - none; **Abstentions** - none).

☞ **Amiya Wilson to Alternate (#20)**

- Ms. Wilson's move to an Alternate seat will enable more support as she addresses personal challenges.

MOTION #9: Approve recommendation to change membership seat of Amiya Wilson from HIV Stakeholder #6 to Alternate (#20), as presented (**Passed: Yes** – Cataldo, Darling-Palacios, Kochems, Moreno, Nelson, Pérez, Stalter, Valero, Gordon; **No** - none; **Abstentions** - none).

(2) Membership Application Redevelopment – UPDATES

- The application was released for comment and feedback was in the process of being incorporated.

(3) Mentorship Program – UPDATES

- An Orientation meeting was held on 2/24/2021 with good attendance and was well received.

B. Planning, Priorities, and Allocations (PP&A) Committee

- Frankie Darling-Palacios was elected Co-Chair at the 1/19/2021 meeting and assumed the duties on 2/16/2021.

(1) DHSP Fiscal and Procurement Updates

- The Committee heard a good update from DHSP at the last meeting.

(2) Prevention Planning Activities

- The Prevention Planning Work Group was continuing progress in integrating prevention into planning.

C. Standards and Best Practices (SBP) Committee

- Mr. Stalter noted the annual review and revision of the Universal SOC was approved at the last Commission Meeting. Revisions primarily focused on the incorporation of telehealth.
- SBP heard a report on Clinical Quality Management from Lisa Klein, DHSP, that was then presented at the Commission.

(1) Child Care Standards of Care (SOC) Update

- Work on this SOC was on hold pending review of information from the DHSP provider survey on the service.

(2) 2021 Standards of Care (SOC) Review

- SBP will begin to address the SOC's prioritized for 2021 at its meeting on 3/2/2021 at 10:00 am to 12:00 noon.

☞ **Home-Based Case Management**

☞ **Benefits Specialty Services (BSS)**

☞ **Substance Abuse Treatment - Residential**

D. Public Policy Committee

- Ms. Nelson noted the next meeting will be 3/1/2021 from 1:00 to 3:00 pm.

(1) County, State, and Federal Policy and Legislation

- The Committee will continue work on the annual update of its Policy Priorities incorporating feedback from Commission Caucuses and Task forces.
- The last day for the California Legislature to introduce new legislation was 2/19/2021. A significant number of new bills have been added to the Legislative Docket. The Committee will consider its positions on them on 3/1/2021.

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- The California Department of Public Health was expected to expand eligibility for the COVID-19 vaccine on 3/15/2021 to those with certain co-morbidities. HIV is not one of the co-morbidities specifically listed, but there are bullets at the end of the guidance that discuss those who might be at risk of severe disease that may apply.
- The United States House of Representatives has just passed the Equality Act. It will now go to the Senate.

(2) County, State, and Federal Budget

- The Committee continues to watch progress on federal budget reconciliation and the American Rescue Plan.

9. CAUCUS, TASK FORCE, AND WORK GROUP REPORTS

A. Aging Task Force - 3/2/2021, 1:00 – 3:00 pm

(1) Extend Task Force for One Additional Year

- Ms. Barrit noted this Task Force was requesting the same consideration for an additional year to complete its directives that was already approved for the BAAC Task Force.

MOTION #10: Approve extension of Aging Task Force for one additional year to complete directives, as presented (*Passed by Consensus*).

B. Black/African American Community (BAAC) Task Force - 3/22/2021, 1:00 – 3:00 pm

- Ms. Barrit reported Mr. Pérez and a DHSP leadership team will join the meeting to engage in a focused conversation on the BAAC Task Force recommendations. Part of the February meeting was devoted to preparation for this dialogue with DHSP on their feedback regarding how to enhance the recommendations and specificity on some bullet points.

C. Consumer Caucus - 3/11/2021, 3:00 – 4:30 pm

- Alasdair Burton and Jayshawnda Arrington were elected Co-Chairs at the last meeting. The third seat remained open.
- Mr. Burton said he and Ms. Arrington have been communicating by email and text. They will meet by Zoom on 2/26/2021 to coordinate work. Ms. Arrington had to leave for another meeting, but sent a note to introduce herself.
- Staff will forward the COVID-19 HIV vaccination advocacy letter to the Caucus for review and include it in their packet.
- Mr. Burton reminded Caucus and Task Force Co-Chairs to respond to the staff's Doodle poll to schedule a Zoom meeting to better coordinate efforts.

D. Women's Caucus - 3/15/2021, 2:00 – 4:00 pm

- Ms. Barrit reported the 3/15/2021 meeting was being planned as a special event focusing on women living with IHV and advocacy. It will be similar to a Lunch and Learn event, but during a regular meeting. All are welcome.

E. Transgender Caucus - 3/23/2021, 10:00 am – 12:00 noon

- Frankie Darling-Palacios, Co-Chair, reported the Caucus met for the first time this year on 2/23/2021 and Alexander Luckie Fuller was elected Co-Chair. The Caucus discussed meeting frequency and chose to continue to meet monthly.
- Co-Chair Fuller; new Commissioner Isabella Rodriguez, MA; and former Commissioner Michelle Enfield were working on developing the Transgender Caucus Work Plan.

V. NEXT STEPS

10. **TASK/ASSIGNMENTS RECAP:** There were no additional items.

11. **AGENDA DEVELOPMENT FOR NEXT MEETING:** There were no additional items.

VI. ANNOUNCEMENTS

12. **OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:** Ms. Nachazel-Ruck was thanked for her service.

VII. ADJOURNMENT

13. **ADJOURNMENT:** The meeting adjourned at 3:13 pm.